

BEQUEST FUNDS

Application Procedures and Guidelines

Maritime Conference has received several bequests over the years. The Conference Executive has designated that the Financial Support Committee will administer these funds. The procedures and guidelines outlined below are intended to maintain easy access to them from various groups, pastoral charges and individuals, while simplifying the review of the applications.

Guidelines:

1. Applicants can be groups, congregations, pastoral charges, presbyteries, committees of conference, and individuals. Individuals are only able to apply for grants for educational purposes or due to financial distress for medical or other reasons.
2. After receiving presbytery approval, applications must be submitted to the Financial Support Committee. The committee meets 4 to 6 times per year and will review applications at the next meeting following receipt.
3. Applicants from groups, congregations, and pastoral charges must have their application reviewed and supported by their presbytery. Presbyteries are to ensure the application is completed in full. Individuals should send their applications directly to the Financial Support Committee. Applications submitted by Conference committees or staff must be reviewed and supported by an independent review group (hereafter referred to as Review Group) before they are forwarded to the Financial Support Unit.
4. Successful applicants must submit a report of the work carried out using these funds at the conclusion of the project.

Application Process:

1. The applicant would complete an application and prepare all the necessary documents and obtain the agreement of the sponsoring body, e.g., official board, etc. The representative of the ministry or project would sign the application and send to the Presbytery Mission Support Convener or the Review Group.
2. The presbytery or Review Group would review the application to determine if it feels it is a worthy ministry/project and meets the guidelines for bequest funds. If the presbytery or Review Group feel more information is needed, they will be in touch with the applicant before endorsing it. The secretary of presbytery or representative of the Review Group would sign it and send it to the Maritime Conference Financial Support Committee.
3. The Financial Support Committee, will review the application using the terms of the bequest funds available to determine the amount of financial support and which of the funds will be used.
4. The Financial Support Committee will notify the contact person named on the application. If the application is successful, details on the transfer of funds will be arranged.

Criteria:

The bequests administered by the Financial Support Committee each have different criteria and therefore, it is sometimes difficult to match a request with a particular bequest. It is not important for applicants to identify the particular bequest to which they are applying or the criteria they feel they meet. The most important information needed is a complete application. The Financial Support Committee will match the application with the particular bequest depending upon the criteria of that bequest and the funds requested and available at the time. However, it may be instructive to know some of the criteria set out in the bequests themselves. They are:

1. For small United Churches in Nova Scotia
2. For religious and educational purposes in New Brunswick
3. For the support of needy (urban outreach) missions in Nova Scotia
4. For any purpose the Conference deems wise

The Financial Support Committee feels that although some funds can be used for any purpose, criteria are needed to prioritize the applications for the limited funds available. The criteria presently being used are:

1. Innovative or new programmes will be a higher priority than established programmes.
2. Programmes related to the work of the church will have a higher priority than capital projects.
3. Applicants would normally receive funds once.
4. Applicants would normally be expected to financially contribute to the programme for which funds are being requested
5. If other sources of funds are available for a programme, an explanation would need to accompany the application outlining why Bequest funds are being requested.
6. If an application is not completed in full, including the approval of presbytery or Review Group, then the application could be held to the next date.

Applications are available from your Presbytery Mission Support Convener, Conference Office and also online at:

<http://www.marconf.ca/wp-content/uploads/2011/08/Bequest-Fund-Application.pdf>

Maritime Conference Office
c/o Bequest Fund
21 Wright St.
Sackville, NB E4L 4P8

(506) 536-1334 - Phone
(506) 536-2900 - Fax
Website: www.marconf.ca

Email: info@marconf.ca

Updated May 3, 2013

MARITIME CONFERENCE BEQUEST FUNDS

1. **Edith MacPherson Bequest (1983)**.....\$5,000.00
Amount expected to be available..... **\$3,255.00**
Nova Scotia only
**Interest from this fund to be used to assist small United Churches in Nova Scotia.

2. **Guy R. King Bequest (1973)**.....\$75,330.71
Amount expected to be available.....**\$22,719.00**
Nova Scotia only
**Interest to be used for United Churches in Nova Scotia as the church may determine.

Recommended uses of income:

- assist congregations in imaginative, experimental projects, especially in Christian Education and Outreach
- assist ministers who suffer acute and unusual financial distress for medical and other reasons
- assist Rural Congregations in meeting maintenance and improvement costs for Manses and Church Buildings
- assist Summer Ministries in tourist areas
- assist Smaller Congregations and charges in enabling their ministers to take advantage of the Church's continuing education programme
- assist Lay Persons in increasing their leadership potential

3. **Annie V. King Bequest (1960)**.....\$23,000.00
Amount expected to be available.....**\$4,506.00**
Nova Scotia only
**Interest to be used for United Churches in Nova Scotia as the church may determine.

Recommended uses of income:

- assist congregations in imaginative, experimental projects, especially in Christian Education and Outreach
- assist Ministers who suffer acute and unusual financial distress for medical and other reasons
- assist Students for the Ministry by way of increased bursaries over and above those available through Pine Hill
- assist Camps for necessary capital expenditures
- assist Ministers or Lay Persons to attend a school of Church Music

4. **Agnes J. Ross Bequest (1973)**.....\$36,383.45
Amount expected to be available..... **\$10,887.00**
New Brunswick only
**For religious and educational purposes in the province of New Brunswick. Requisition should include a description of terms.

Recommended uses of income:

- assist Ministers who suffer acute and unusual financial distress for medical or other reasons

- assist Rural Congregations in meeting maintenance and improvement costs for manses and church buildings
- assist Summer Ministries in tourist areas
- assist Smaller Congregations and charges in enabling their ministers to take advantage of the church's continuing education programme
- assist lay persons in increasing their leadership potential

5. **Metzler Bequest (1902)**.....\$822.00
 Amount expected to be available.....**\$571.00**

For the cause of Christ
 Unrestricted

6. **William A. Crawford (1935)**.....\$1,975.00
 Amount expected to be available.....**\$857.00**

For any purpose the Conference deems wise
 Unrestricted

7. **J. Oscar Young (1967)**.....\$39,000.00
 Amount expected to be available.....**\$7,467.00**

Anywhere in Maritime
 **For some purposes to be determined by Maritime Conference for its benefit.
 Unrestricted

Recommended uses of income:

- assist congregations in imaginative, experimental projects, especially in Christian education and Outreach
- assist Ministers who suffer acute and unusual financial distress for medical and other reasons
- assist Ministers in post graduate studies for extended periods of a year or more

8. **Jost Bequest (1984)**.....\$8,000.00
 Amount expected to be available.....**\$7,802.00**

Nova Scotia only
 **To support needy missions in Nova Scotia with no mission to receive aid, from these funds, after having been established ten years. Court Decision - waiting to make change in interpretation of "Mission." Started in 1984, S/B "Urban Outreach Ministry" would meet term of Mission. Should not be restricted.

Applicants to submit to the chair of the Bequest Committee:

- Name, mailing address and telephone number;
- Name of contact person or individual applying if different from above;
- Presbytery, Pastoral Charge, Church Committee and/or Group;
- Reason for requesting Grant (Project, etc.);
- Funds available and/or source of additional funding;
- All other pertinent information which would assist in processing of Grant;
- All innovative requests considered unless restriction applies.

Mail your application to the following address:

Maritime Conference Office
c/o Bequest Fund
21 Wright St.
Sackville, NB
E4L 4P8

(506) 536-1334 - Phone
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Website: www.marconf.ca

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