

Regional Council 15 Archives

Finding Aid #915

Shelburne Pastoral Charge (Nova Scotia)

**Regional Council 15 Archives
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Updated January 26, 2022

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Reference Number: PC/915

Title: Shelburne Pastoral Charge fonds

Dates: 1788; 1790-1822; 1828-1926; 1925-2017; 2019; 2022

Extent: 1.4 metres of textual records, 23 photographs, and 2 microfilm reels

Administrative History: A pastoral charge consists of one or more communities of faith (known as preaching points prior to 2019) under the spiritual leadership of a minister. The pastoral charge title usually reflects the breadth of the geographic area encompassing the charge.

The Shelburne Pastoral Charge consists of the communities of faith of Trinity United Church (Shelburne) and Lower Ohio United Church, which are both located in Shelburne County, Nova Scotia.

In 1925, the Methodist, Presbyterian and Congregational Churches in Canada, including the churches in Shelburne, united to form the United Church of Canada. The Presbyterian Church building at Shelburne was chosen as the United Church building. St. John's Kirk was rededicated as Trinity United Church. The Methodist Church became the church hall and Sunday School until a new Trinity United Church hall was erected. The old Methodist Church was sold in 1955.

After church union, the Shelburne Pastoral Charge was transferred to Yarmouth Presbytery and contained the preaching points of East Jordan, Jordan Falls, Jordan Ferry, Lower Ohio, Middle Ohio, Sandy Point, Shelburne and Upper Clyde. In 1927, the Shelburne Pastoral Charge was divided into two Pastoral Charges: the Shelburne Pastoral Charge which contained the appointments of Lower Ohio, Middle Ohio, Shelburne and Upper Clyde; and The Jordans and Sandy Point Pastoral Charge which contained the appointments of East Jordan, Jordan Falls, Jordan Ferry and Sandy Point.

From 1940-1942, The Jordans and Sandy Point Pastoral Charge was listed as being served by Baptist ministers and by 1943, was no longer listed as a pastoral charge. East Jordan was transferred to the Lockport Pastoral Charge and Jordan Ferry was transferred to the Shelburne Pastoral Charge. The appointment of Upper Clyde disappeared from the listings in 1943. The Jordan Falls Church was torn down and the property sold in 1945.

The Upper Ohio Union Church was dedicated on 12 June 1949.

The churches at Jordan Ferry and Middle Ohio were closed in 2004. The Trinity United Church building was sold in 2022 with the congregation now worshipping at the Lower Ohio United Church building.

Effective January 1, 2019, The United Church of Canada underwent some structural changes including the elimination of all Presbyteries. At this time, Shelburne Pastoral Charge became part of the Regional Council 15.

Custodial History: Information about the custody of these records prior to acquisition is incomplete.

Scope and Content: Fonds consists of baptism/marriage/burial records, membership rolls, minutes, reports, photographs, architectural plans, annual reports, financial accounts, orders of service, newsletters, newspaper clippings, published and unpublished histories, Fonds is composed of the following sous-fonds:

Shelburne Pastoral Charge records

Shelburne Methodist Circuit records

Shelburne Presbyterian Pastoral Charge records

Trinity United Church (Shelburne) records

The Jordans and Sandy Point Pastoral Charge records

Notes:

Source of Supplied Title Proper: Title based on contents of fonds.

Accruals: Further accruals are expected.

Immediate Source of Acquisition: The majority of records were received from the pastoral charge in 1998 (accession 98-003) with further records being received in 2006 (accession 06-065), 2007 (accession 07-060), and 2012 (accession 12-030). Microfilms were received in 2013 (13-084) from the Nova Scotia Archives.

Related Records: See Barrington Pastoral Charge fonds and Lockeport Pastoral Charge fonds.

Microform Physical Description: The microfilms are 35 mm.

Reference Number: PC/915/1

Title: Shelburne Pastoral Charge records

Dates: 1925-2017; 2019

Extent: 40 cm of textual records and 18 photographs

Scope and Content: Sous-fonds consists of baptism/marriage/burial records, membership rolls, minutes, annual reports, financial accounts, newsletters, newspaper clippings, published and unpublished histories, and photographs from Shelburne Pastoral Charge. Sous-fonds is composed of the following series:

- Baptism/Marriage/Burial Records
- Membership Records
- Records of Official Board
- Records of Session
- Records of Treasurer
- Annual Reports
- Newsletters
- Church Histories
- Shelburne/Clyde District Sunday School Convention
- Photographs

Note:

Source of supplied title proper: Title based on contents of sous-fonds.

File List:

Baptism/Marriage/Burial Records

File Number	File Title/Description	Dates
PC/963/2	Register: Marriages (November 17, 1973-October 8, 1992) Baptisms (October 14, 1973-July 5, 1992) Burials (November 17, 1973-October 7, 1992)	1973-1992

Membership Records

File Number	File Title/Description	Dates
PC/936/7	Membership Roll	1925
PC/936/6	Membership Roll	1926-1956
PC/940/15	Pictorial membership directories (2)	1997; 2002

Records of Official Board

File Number	File Title/Description	Dates
PC/965/8	Minutes	September 10, 1925-April 10, 1945
PC/965/9	Minutes	January 10, 1947-April 9, 1972
PC/965/10	Minutes	April 30, 1972-December 1, 1985
PC/940/11	Shelburne Pastoral Charge Joint Needs Assessment Committee (JNAC) report	November 2003

Records of Session

File Number	File Title/Description	Dates
PC/964/3	Minutes Also includes minutes from Shelburne/Jordan/Ferry/Upper Clyde Presbyterian (December 11, 1900-1925)	1925-June 20, 1926

Records of Treasurer

File Number	File Title/Description	Dates
PC/968/2	Treasurer's book	1926-1951
PC/968/3	Treasurer's book	1973-1975
PC/968/4	Treasurer's book	1976-1978
PC/968/5	M&S treasurer's book	1963-1972
PC/968/6	M&S treasurer's book	1973-1978
PC/968/7	M&S treasurer's book	1978-1985
PC/969/1	M&S treasurer's book	1986-1991
PC/970/8	Application for charitable registration	January 1967-1968

Annual Reports

File Number	File Title/Description	Dates
AR/915	Annual reports	1989-2017; 2019

Newsletters

File Number	File Title/Description	Dates
PC/1534/10	The Trinity Times newsletter Vol. 1. Nos. 1 & 2	1986

PC/1534/10	Shelburne Pastoral Charge newsletter	December 2004-Spring 2007; 2009-2010
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Church Histories

File Number	File Title/Description	Dates
PC/970/11	Newspaper clipping: "Old Church at Jordan Ferry," <u>The Coast Guard</u>	October 8, 1953
CH-914	-Newspaper clipping: "Trinity United Church Hall Now Free of Debt"	1960
	-Newspaper clipping: "Burn Mortgage of Trinity Church Manse"	1954
	-Newspaper clipping: "Churches by the Sea: Trinity United Church, Shelburne" by M. Allen Gibson, <i>Chronicle Herald</i>	January 12, 1957
	-Newspaper clipping: "United for 80 Years." <i>The Coast Guard</i>	September 27, 2005
	-"Memories of the Trinity United Church Community"	2005
	-Newspaper clipping: Re-printed photograph of 75 th anniversary of United Church of Canada	2000
	-Photocopy of newspaper clipping: "Jordan Ferry Church Celebrates Its 68 th Anniversary."	July 29, 1948
	-"The Story of Trinity United Church, 1783-1926" by Marion Robertson, 21 pp.	
	-Newspaper clipping: "Churches by the Sea: Union Church, Middle Ohio" by M. Allen Gibson	February 28, 1981
	-Correspondence from archivist re. list of ministers of Trinity United Church	January 27, 2004
	-Book: <i>Trinity United Church, Shelburne, Nova Scotia</i> by Marion Robertson. Printed by Lancelot Press for Trinity United Church Publication Committee	1983
	-Newspaper clipping: "Churches by the Sea: United Memorial Church, Roseway" by M. Allen Gibson	n.d.
	-Newspaper clipping: "Tea Meeting at Shelburne," <i>The Wesleyan</i> .	November 3, 1849
	-Newspaper clipping: "Shelburne Circuit." <i>The Wesleyan</i> .	February 9, 1850
	-Photocopy of letter from [?] Garretson,	

July 15, 1786

PC/972/18 Text for dedication of the manse of
Shelburne Pastoral Charge May 5, 1954

Shelburne/Clyde District Sunday School Convention

File Number	File Title/Description	Dates
PC/969/2	Clyde District Sunday School Association/Convention cash book This became the Clyde-Shelburne District in 1946 as the result of an amalgamation all under Maritime Religious Education Council	1917-1958

PC/969/3	Shelburne District Sunday School Convention (MREC) minutes Also includes loose receipts from MREC (1929-1954)	February 19, 1914-June 7, 1945
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Photographs

File Number	File Title/Description	Dates
V/3/7	1 photograph of the exterior of Trinity United Church (Shelburne) B&W. 10 x 20.5 cm.	1983
V/3/12	1 photograph of choir at Shelburne B&W. 25.5. x 20.6 cm	[1950]
V/93	-Photograph of interior of Trinity United Church (Shelburne) B&W. 25 x 20 cm. Copied by J. Colwell from CGIT scrapbook	[1960]
V/1/133	Exterior of Trinity United Church, Shelburne B&W. 12.5 cm x 20 cm	1983
V/1/134	Choir at Trinity United Church, Shelburne, N.S. B&W. 25.5 cm x 20.6 cm. People identified on back.	[1950]
V/1/135	Choir at Trinity United Church, Shelburne Col. 9 cm x 13 cm. People identified on back.	1982

V/1/136	Choir at Trinity United Church, Shelburne Col. 9 cm x 9 cm. People identified on back.	[1961]
V/1/137	Choir of Trinity United Church at Ruth Bower's, Shelburne Col. 9 cm x 9 cm.	December 1962
V/1/138	New organ at Trinity United Church, Shelburne Col. 12.5 cm x 8.6 cm.	1986
V/1/139	Photograph of Dot Smith, organist, sitting at the new organ, Trinity United Church Col. 12.5 cm x 8.6 cm.	1986
V/1/140	Ruth Brown, first bride in 1925, with Rev. McDonald at anniversary celebration, Trinity United Church Col. 8.2 cm x 10.5 cm.	1975
V/1/144	6 photographs from Trinity United Church's Guess Who's Coming to Dinner event Col. 10 cm x 15 cm. Photographs by Pam Irwin.	March 2001
V/1/146	Interior of Trinity United Church, Shelburne Col. 17.6 cm x 12.6 cm	n.d.

Reference Number: PC/915/2

Title: Shelburne Methodist Circuit records

Dates: 1790-1822; 1856-1926

Extent: 20 cm of textual records and 1 microfilm

Administrative History: A Methodist society was formed at Shelburne sometime around 1783. The first Methodists met in a sail-loft in Ann Street until the Methodist Church was erected and dedicated on February 16, 1806. It was replaced by a new building erected in 1874-1876 on the same site. The old Methodist Church (1806) was moved from the site and was used as a news office.

From 1839 on, the Shelburne Methodist Congregation was part of the Shelburne Circuit which had preaching points at Cape Negro, Indian Brook (Port Saxon), Jordan Bay and Jordan River, McNutt's Island, North East Harbour, Ragged Island (Lockeport), Roseway, Sandy Point and Shelburne. The Shelburne Circuit was a part of the Annapolis District.

North East Harbour was organized under the Liverpool District in 1863 as a separate Circuit and included the appointments of Black Point (Ingomar), Cape Negro Island, Carleton Village, Indian Brook (Port Saxon), McNutt's Island, North East Harbour, and Roseway. Indian Brook, McNutt's Island and North East Harbour were transferred from the Shelburne Circuit.

The appointment of Ragged Islands (Lockeport) was moved from Shelburne to Port Mouton Circuit in 1871.

Port Latour was made the head of a Circuit in 1870 under the care of the Liverpool District. This Circuit included the appointments of Baccaro, Blanche, Cape Negro, Port Clyde and Upper Port Latour (Green Hill). Cape Negro was transferred from the Shelburne Circuit. Port Latour was not a preaching place.

In 1872, the Shelburne Circuit was listed as having no other preaching places. The Shelburne Circuit was moved to the Yarmouth District along with the Circuits of North East Harbour and Port Latour in 1875. The Port Mouton Circuit remained with the Liverpool District. In 1877 Shelburne was listed as having the appointments of Jordan and Shelburne.

A Methodist Church was dedicated at Jordan Ferry in December 1879.

The Methodists and Presbyterians of Lower Ohio attended services in a schoolhouse erected in 1868. A Union Church was later erected at Lower Ohio in 1902 and was used by the Anglican, Methodist and Presbyterian congregations (and later the United Church) until it burned down on February 23, 1943.

A Union Church was erected at Middle Ohio about 1865.

In 1925, the Methodist churches in Shelburne and area became part of The United Church of

Canada.

Scope and Content: Sous-fonds consists of baptism/marriage/burial records, membership rolls, financial accounts, and minutes from Shelburne Methodist Circuit. Sous-fonds is composed of the following series:

- Baptism/Marriage/Burial Records
- Membership Records
- Records of Official Board
- Records of Board of Trustees
- Records of Treasurer
- Records of Women's Organizations
- Records of Men's Organizations

Note:

Source of supplied title proper: Title based on contents of sous-fonds.

File List:

Baptism/Marriage/Burial Records

File Number	File Title/Description	Dates
MF-539	Shelburne Methodist Circuit Register: Baptisms (1790-1821) Marriages (1804-1819)	1790-1819
PC/936/1 MF-538	Shelburne Methodist Circuit Register: Baptisms (1856-1870, 1878 (1 baptism)) Marriage (1858-1870) Burials (1858-1870)	1856-1870
PC/936/2 MF-538	Shelburne Methodist Circuit Register: Baptisms (August 31, 1873-August 1909) Marriages (September 10, 1873- November 21, 1908) Burials (September 3, 1873-February 22, 1910)	1873-1910
PC/936/3	Shelburne Methodist Circuit Register: Baptisms (July 24, 1910-June 29, 1926) Marriages (March 25, 1909-May 1, 1926) Burials (September 12, 1910-June 16, 1926)	1909-1926

Membership Records

File Number	File Title/Description	Dates
PC/936/4	Shelburne Methodist Circuit membership roll	[185-?]-1892
PC/936/5	Shelburne Methodist Circuit membership roll	1893-1925
PC/965/13	Shelburne Methodist Circuit: -Methodist family lists, n.d. -Letters of transfer -2 invoices	n.d.

Records of Official Board

File Number	File Title/Description	Dates
PC/965/5	Shelburne Methodist Circuit Quarterly Official Board minutes	May 31, 1861-April 20, 1872
PC/965/6	Shelburne Methodist Circuit Quarterly Official Board minutes	August 1, 1873-June 3, 1896
PC/965/7	Shelburne Methodist Circuit Quarterly Official Board minutes	August 20, 1896-December 12, 1921
PC/965/11	Shelburne Methodist Circuit Quarterly Official Board correspondence and resolutions: -Draft Letter (March 4, 1921), 2 pp. -Resolution for 75% vote for union (March 5, 1912) -Resolution in support of Pastor (December 1, 1914)	

Records of Board of Trustees

File Number	File Title/Description	Dates
PC/965/4	Shelburne Methodist minutes	July 2, 1873-March 31, 1919

Records of Treasurer

File Number	File Title/Description	Dates
PC/912/2	Shelburne Methodist Circuit accounts and correspondence (4 pieces)	1817-1822
PC/965/12	Wesleyan Parsonage Aid Society	1863-1869

	treasurer's book	
PC/967/6	Shelburne Methodist Circuit treasurer's book	1872-1918
PC/969/9	Shelburne Methodist Circuit financial statement	1897
PC/940/21	Shelburne Methodist Circuit financial report	1922

Records of Women's Organizations

File Number	File Title/Description	Dates
PC/940/17	Shelburne Methodist Woman's Missionary Society (WMS) minutes	November 8, 1923-May 1925
PC/968/1	Shelburne Methodist Circuit Missionary Society Treasurer's book	1908-1925

Records of Men's Organizations

File Number	File Title/Description	Dates
PC/965/14	-Bridgewater Methodist Society of Christian Endeavour constitution, by laws, and lists of active and associate members (n.d.) -Shelburne Methodist Men's meeting minutes (March 18, 1918-March 17, 1919)	n.d.; 1918-1919

Reference Number: PC/915/3

Title: Shelburne Presbyterian Pastoral Charge records

Dates: 1788; 1828-1925

Extent: 14 cm of textual records and 5 photographs

Administrative History: In 1786, the Presbyterian congregation of Shelburne was part of the Shelburne Pastoral Charge which included the preaching points of Carleton Village and Clyde River, and those communities along the banks of the Jordan and Roseway Rivers (East Jordan, Jordan Falls, Jordan Ferry and Lower, Middle and Upper Ohio).

In 1841, Barrington was added to the united Pastoral Charge of Shelburne and Clyde River. In 1862 Clyde River and Barrington were set off as a separate Pastoral Charge and this Clyde RiverBarrington Pastoral Charge included the appointments of Barrington, Cape Negro Island, Carleton village, Clyde River, and Ohio. The Shelburne Pastoral Charge contained the points of Jordan River, Lockeport, and Shelburne. In 1884, Lockeport formed a Pastoral Charge with East Jordan.

By 1907 the Shelburne Pastoral Charge contained the appointments of Jordan Bay, Jordan Ferry, Lower Ohio, Sandy Point, Shelburne, Upper Ohio, Upper and Middle Clyde. The Middle Clyde Church was transferred to the Clyde and Barrington Pastoral Charge on 1 July 1907. Services at Jordan Ferry were discontinued in 1907 due to a decrease in the Presbyterian population.

The community of Shelburne was founded in 1783 and in that same year a Church of Scotland Presbyterian Congregation was organized. These Presbyterians were granted land on which to build a Church sometime around 1788 and a Meeting House was erected close to Shelburne at that time. This building was destroyed by a storm in 1795. The Presbyterians then worshipped in the Shelburne Court House or in private dwellings. A new church, St. John's Presbyterian Kirk, was erected in 1803-1804 on the same site as the previous Presbyterian Meeting House and dedicated on 4 July 1805. The St. John's Kirk building was used until it was sold and moved to make way for the new Trinity Presbyterian Church which was opened and dedicated on 9 February 1891.

The Methodists and Presbyterians of Lower Ohio attended services in a schoolhouse erected in 1868. A Union Church was later erected at Lower Ohio in 1902 and was used by the Anglican, Methodist and Presbyterian congregations (and later the United Church) until it burned down on February 23, 1943.

A Union Church was erected at Middle Ohio about 1865.

A Presbyterian Church building at Upper Clyde was dedicated 19 June 1898. Prior to joining The United Church of Canada the Shelburne Pastoral Charge was part of the Lunenburg and Yarmouth Presbytery.

In 1925, Shelburne Presbyterian Pastoral Charge became part of The United Church of Canada.

Scope and Content: Sous-fonds consists of baptism/marriage/burial records, minutes, financial accounts, reports, a land petition, and photographs from Shelburne Presbyterian Pastoral Charge. Sous-fonds is composed of the following series:

- Baptism/Marriage/Burial Records
- Records of Congregation
- Records of Session
- Records of Treasurer
- Legal/Property Records
- Photographs
- Interdenominational Conference

Note:

Source of supplied title proper: Title based on contents of sous-fonds.

File List:

Baptism/Marriage/Burial Records

File Number	File Title/Description	Dates
PC/964/1	Shelburne Presbyterian Register: Marriages (December 31, 1829-1925) Baptisms (June 15, 1828-1925) Burials (June 27, 1843-1925) Also includes baptism/marriage/burial records from Trinity United Church (1925-1954)	1828-1925

Records of Congregation

File Number	File Title/Description	Dates
PC/964/2	Shelburne and Clyde River Presbyterian congregational meeting minutes and treasurer's accounts	November 10, 1829- January 27, 1915

Records of Session

File Number	File Title/Description	Dates
PC/964/3	Shelburne, Jordan, Ferry and Upper Clyde Presbyterian/Pastoral Charge session minutes Also includes communion roll and seating plan	December 11, 1900-June 20, 1926

Records of Treasurer

File Number	File Title/Description	Dates
PC/963/3	Shelburne Presbyterian subscription lists	1804-1806

PC/965/3	Shelburne Presbyterian financial statements	1906-1910
PC/965/2	Shelburne Presbyterian financial statements and reports	1908-1916
PC/965/1	Shelburne Presbyterian: -Agreement and Specifications for cellar (July 1914) -Letter accepting tender to heat church (October 2, 1914) -Tinsmith Invoice (January 1915) -Specification for furnace -Receipt for C. C. King (October 30, 1914) -Drafts of Minutes of Congregation (1916-1917) -Allocations (1914) -Budget (1914) -Letter re water in basement (December 17, 1914) -Print Proof of postcard exterior of Presbyterian Church -Newspaper clipping: <u>The Coast Guard</u> showing photos of the church in 1906 (June 10, 1954)	
PC/971/8	Shelburne Presbyterian – Flyer offering reward of \$5.00 for evidence in case of vandalism	March 12, 1900

Legal/Property Records

File Number	File Title/Description	Dates
PC/912/1	Church of Scotland - Transcribed copy of land petition re. grant of land for establishment of church to William Pitt, signed by Alexander Leckie, September 3, 1788. Also includes letter dated September 9, 1788. The original is held at Library and Archives Canada – Brown Collection, Series M., Vol. 651, p. 234	September 3, 1788

Photographs

File Number	File Title/Description	Dates
V/5/278	Reprint of photograph of exterior of Shelburne Presbyterian Church B&W. 11.6 x 13.4 cm	[1880s?]
V/1/142	Rev. David Fulton Creelman B&W. 20.3 cm x 25.1 cm. Includes reprinted copy of above photograph.	[1880-1882]
V/1/143	Mrs. Hattie David Fulton Creelman B&W. 20.3 cm 25.1 cm. Reprint of original photograph.	[1880-1882]
V/1/141	Presbyterian Sunday School picnic, Shelburne B&W. 18.9 cm x 13.7 cm (mounted on board).	1908
V/1/145	Postcard of exterior of the "New and Old Presbyterian Church," Shelburne Col. 8.5 cm x 14 cm.	n.d.

Interdenominational Conference

File Number	File Title/Description	Dates
PC/940/1	Shelburne Presbyterian Pastoral Charge - Interdenominational Conference minutes -Presbyterian petitions to not be included in The United Church of Canada; paper re the union, 5 pp.	1924

Reference Number: PC/915/4

Title: Trinity United Church (Shelburne) records

Dates: 1925-2011; 2022

Extent: 67 cm of textual records

Administrative History: In 1925, the Methodist, Presbyterian and Congregational Churches in Canada, including the churches in Shelburne, united to form the United Church of Canada. The Presbyterian Church building at Shelburne was chosen as the United Church building. St. John's Kirk was rededicated as Trinity United Church. The Methodist Church became the church hall and Sunday School until a new Trinity United Church hall was erected. The old Methodist Church was sold in 1955. The Trinity United Church building was sold in 2022 with the congregation now worshipping at the Lower Ohio United Church building.

Scope and Content: Sous-fonds consists of baptism/marriage/burial records, membership rolls, minutes, correspondence, reports, orders of service, and architectural plans from Trinity United Church. Sous-fonds is composed of the following series:

- Baptism/Marriage/Burial Records
- Membership Records
- Records of Congregation
- Records of Official Board
- Records of Session
- Records of Board of Trustees
- Records of Board of Stewards
- Records of Committees
- Records of Sunday School
- Records of Adult Organizations
- Records of Women's Organizations
- Records of Youth Groups
- Correspondence
- Church Histories
- Orders of Service
- Architectural Plans

Note:

Source of supplied title proper: Title based on contents of sous-fonds.

File List:

Baptism/Marriage/Burial Records

File Number	File Title/Description	Dates
PC/964/1	Register: Marriages (1925-August 28, 1954) Baptisms (1925-May 3, 1954) Burials (1925-July 10, 1954) Also includes baptisms/marriages/	1925-1954

burial records from Shelburne
Presbyterian (1828-1925)

PC/963/1	Register (Trinity United): Marriages (September 1, 1954-September 1, 1990) Baptisms (October 10, 1954-October 12, 1973) Burials (November 9, 1954-October 18, 1973)	1954-1990
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Membership Records

File Number	File Title/Description	Dates
PC/962/27	Membership and communion register	1949-1952
PC/940/14	Family list (1991) and list of officers and committee members (n.d.)	n.d.; 1991
PC/967/1	Trinity United Church membership records: -Membership lists (June 1955, April 1957, April 1958) -Pictorial membership directory (1986) -Family lists (1991)	1955; 1957-1958; 1986; 1991
PC/970/6	Trinity United Church membership records: -A family list from a book (n.d.) -Membership slip of Mrs. Geo. H. Deinstadt (1921) Member transfer (1932)	1921; 1932
PC/966/3	Trinity United Church Session: -Minutes (September 19, 1971) -Work sheet -Membership transfers (1955-1973) -Family and membership lists (1972)	1955-1973

Records of Congregation

File Number	File Title/Description	Dates
PC/967/4	Congregational meeting minutes	January 31, 1934-April 25, 1941
PC/967/5	Congregational meeting minutes	January 31, 1941-January 23, 1957
PC/969/8	Congregational meeting minutes and	1975-1989

annual reports

PC/940/8	Congregational meeting minutes Also includes Official Board minutes	January 30, 1994-October 5, 2003
PC/1642/10	Real estate listing with 29 printed out photographs for 36 John Street (Trinity) for sale	January 26, 2022

Records of Official Board

File Number	File Title/Description	Dates
PC/940/8	Minutes Also includes congregational meeting minutes	January 30, 1994-October 5, 2003
PC/942/2	Minutes	January 2005-November 2010
PC/940/9	Correspondence	1988-1992, 1997
PC/940/10	Outgoing correspondence	2002
PC/970/5	Trinity United Church: – Photocopy of report by Secretary on details of bequests, gifts, and legacies up to 1976 -List of memorials of stained glass widows (n.d.)	

Records of Session

File Number	File Title/Description	Dates
PC/966/54	Minutes	October 6, 1940-January 1, 1954
PC/966/5	Minutes	January 1, 1954-September 28, 1966; April 12, 1968-February 21, 1969
PC/966/6	Minutes	January 3, 1970-March 8, 1976
PC/966/7	Minutes	April 10, 1976-May 6, 1990
PC/940/12	Minutes	June 10, 1990-March 5, 1995
PC/940/13	Minutes	April 12, 1992-November 20, 2005
PC/942/1	Minutes Also includes special congregational	January 2006-November 2011

meeting re. affirming ministries (March 1, 2009)

PC/967/2	Session reports	1959, 1961-1963, 1991
PC/970/7	Trinity United Church: -Session report (1988) -List of officers and committee members (1989)	1988; 1989
PC/967/3	Notes on session meetings	May 19, 1965-October 12, 1965

Records of Board of Trustees

File Number	File Title/Description	Dates
PC/940/2	Minutes (January 29, 1934-May 4, 1976) and accounts (1934-1980)	1934-1980
PC/940/3	Correspondence re. roof shingling	1981
PC/940/4	Correspondence re. repairs to building	1981
PC/940/5	Correspondence re. memorials and estates	1968
PC/940/6	Notice re. registration as heritage property	1994

Records of Board of Stewards

File Number	File Title/Description	Dates
PC/965/15	Minutes	March 12, 1951-December 30, 1957
PC/966/1	Minutes	January 15, 1958-May 24, 1970
PC/966/2	Trinity United Church Board of Stewards: -Bulletins March 11, 1970; June 12, 1972 -Permanent Trust Statement of Account Management (1970) -Brochure re church (1966) and budget (1967) -Budget (1963) -Budget (1965) and description of church activities -Budget brochure (1968) -Budget (1973) -Financial Statements (1959, 1967)	

PC/970/3	Trinity United Church Every Person Visitation Report	1964
PC/940/7	Speech by R. W. MacKay, Treasurer, on occasion of making final payment on hall debt	February 24, 1960

Records of Committees

File Number	File Title/Description	Dates
PC/969/4	Christian Education Committee minutes and correspondence	October 1971-October 1972; April 1980-October 1982

Records of Sunday School

File Number	File Title/Description	Dates
PC/970/2	Sunday School report	1974

Records of Adult Organizations

File Number	File Title/Description	Dates
PC/940/16	Social Club minutes	September 16, 1998-April 17, 1999

Records of Women's Organizations

File Number	File Title/Description	Dates
PC/970/17	Women's Association (WA) minutes and record of dues paid	February 8, 1949-November 23, 1954
PC/970/18	WA minutes and roll	January 11, 1955-November 22, 1955
PC/970/19	WA minutes and roll	January 17, 1956-November 12, 1957
PC/970/20	WA minutes and roll	January 14, 1958-May 11, 1961
PC/970/21	WA minutes and roll	February 7, 1939-November 30, 1948
PC/970/23	WA treasurer's book	1939-1957
PC/970/22	-Poem entitled "The Ladies Aid" (1955) -WA financial reports (1952-1953)	1952-1953; 1955
PC/970/12	Woman's Missionary Society (WMS) minutes and roll	October 1944-January 4, 1951
PC/970/13	WMS Evening Auxiliary minutes and roll	December 1956-December

PC/970/15	WMS treasurer's book	1960 1925-1933
PC/970/16	WMS treasurer's book	1934-1946
PC/940/18	United Church Women (UCW) General minutes and roll	January 15, 1962-June 4, 1979
PC/940/19	UCW General minutes and roll	September 10, 1979-December 2, 1986
PC/940/20	UCW General minutes and roll	January 5, 1987-December 4, 2001
PC/941/1	UCW Unit B minutes and roll	January 17, 1963-April 20, 1971
PC/941/2	UCW Unit B minutes and roll	January 23, 1978-December 14, 1987
PC/941/3	UCW Unit B minutes and roll	January 1988-November 15, 1993
PC/941/4	UCW Unit B minutes and roll	December 13, 1993-December 13, 1998
PC/941/5	UCW Unit C minutes and roll	January 25, 1962-November 27, 1967
PC/941/6	UCW Unit C minutes and roll	January 28, 1965-January 25, 1968
PC/941/7	UCW Unit C minutes and roll	January 25, 1968-June 27, 1972
PC/941/8	UCW Unit C minutes and roll	October 26, 1972-February 24, 1977
PC/941/9	UCW Unit C minutes and roll	March 27, 1987-January 28, 1998
PC/941/10	UCW Unit C minutes and roll	January 28, 1998-September 30, 2003
PC/941/11	UCW [Unit D] draft agendas	1962-1967
PC/963/1	UCW Unit F minutes and roll	January 1969-December 11, 1972
PC/941/13	UCW Unit F minutes	June 1977-September 13, 1988
PC/941/14	UCW Unit F minutes and roll	January 8, 1973-May 1977
PC/941/15	UCW Unit F draft minutes	January 13, 1987-October 10, 1995
PC/941/12	UCW unidentified unit draft agendas	1965-1969

Records of Youth Groups

File Number	File Title/Description	Dates
PC/971/2	CGIT minutes	October 14, 1944- December 13, 1946
PC/971/3	CGIT minutes and roll	October 2, 1963-January 8, 1965
PC/971/4	CGIT minutes and roll	January 4, 1966-May 10, 1966
PC/971/1	Cherry Bounce CGIT scrapbook Includes b&w photograph of church Interior	1945-1962
PC/971/5	Explorer minutes and roll	October 2, 1959-May 20, 1960
PC/971/6	Explorer minutes and roll	October 19, 1960-June 6, 1961
PC/971/7	Explorer minutes and roll	October 2, 1961-June 11, 1962
PC/969/6	Young People's Union (YPU) minutes and roll	October 20, 1924-February 14, 1929
PC/969/7	YPU minutes	December 13, 1948-April 24, 1950

Correspondence

File Number	File Title/Description	Dates
PC/970/1	Trinity United Church correspondence: -Letter from Rev. James A. Fraser (18 May 1955) -Letter to Telephone Pioneers of America (17 February 1992) -Letter from N.S. Power Commission with floor plan of Mid Ohio Church (22 January 1971) -Letter from Shelburne County Museum with thanks for stained glass window from St. John Presbyterian Church (1891) (12 January 1985) -Four letters re transfer of membership (1988-1990)	

Church History

File Number	File Title/Description	Dates
PC/912/27	Booklet: "75 Years of Music at Trinity United, Shelburne"	n.d.

PC/970/9	Remarks by Head of Heritage Department on the occasion of the plaque unveiling for the Old Kirk Burying Ground	November 18, [199-?]
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Orders of Service

File Number	File Title/Description	Dates
PC/970/4	Trinity United Church: -Note card with colour photo of exterior of Trinity United Church -Order of service: Dedication of Church Hall (May 25, 1955) -Order of service – Anniversary service (November 14, 1954)	1954; 1955

PC/970/10	Orders of service	October 9 and 30, 1988; September 23, 1990; November 11, 1990
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PC/972/17	Trinity United Church (Shelburne) orders of service: – Programme for 200 th anniversary (November 6, 1983) -Order of service for Anniversary Sunday – Celebrating our Presbyterian Heritage, November 2, 1997 -Order of service for the 80 th Anniversary of the United Church of Canada (September 18, 2005) -Order of service for dedication of Trinity United Church Hall (May 25, 1955)	
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Architectural Plans

File Number	File Title/Description	Dates
PC/971/2	Proposed addition and renovations (drawings and description)	1970

Reference Number: PC/915/5

Title: Jordans and Sandy Point Pastoral Charge records

Dates: 1926-1930

Extent: 2.5 cm of textual records

Administrative History: In 1927, the Shelburne Pastoral Charge was divided into two Pastoral Charges: the Shelburne Pastoral Charge which contained the appointments of Lower Ohio, Middle Ohio, Shelburne and Upper Clyde and The Jordans and Sandy Point Pastoral Charge which contained the appointments of East Jordan, Jordan Falls, Jordan Ferry and Sandy Point, both in the Yarmouth Presbytery. In 1943, The Jordans and Sandy Point Pastoral Charge disappeared from the listings. In the three years prior, this Pastoral Charge was listed as being served by Baptist ministers. East Jordan was transferred to the Lockeport Pastoral Charge and Jordan Ferry was transferred to the Shelburne Pastoral Charge.

Scope and Content: Sous-fonds consists of baptism/marriage/burial records and a membership roll from Jordans and Sandy Point Pastoral Charge. Sous-fonds is composed of the following series:

Baptism/Marriage/Burial Records

Membership Records

Note:

Source of supplied title proper: Title based on contents of sous-fonds.

File List:

Baptism/Marriage/Burial Records

File Number	File Title/Description	Dates
PC/962/26	Register: Baptisms (August 29, 1926-June 1, 1930) Marriages (1928; 1930) Burials (September 6, 1926-March 19, 1930)	1926-1930

Membership Records

File Number	File Title/Description	Dates
PC/936/8	Membership roll	1926-1930

Ministers of Shelburne Pastoral Charge

1925: Merton Russell Ewing
1926-1930: Leofric Egbert Gladstone Davies
1931-1936: William James Wood Swetnam
1936-1940: Arthur Raymond Reynolds
1940-1947: G.A. Allan Beveridge
1947-1952: William Kempt MacKay
1952-1956: Donald Charles Boothroyd
1956-1967: Blair Baker Colborne
1967-1972: Reginald H.H. Barker
1972-1974: Alexander Ross MacDonald
1975-1976: J. Austin Jardine
1976-1983: Sidney Winfield Snow
1985-1991: James H. Hicks
1991-1996: Nancy A. Price
1996-2003: Sheila G. Firth-Warlund
2003-2019: L. Joanne McFadden
2019-: Lesley Hamilton

Ministers of The Jordans and Sandy Point Pastoral Charge

1927: H.J. Wilks

1928-1929: W.H Forsythe

1930-1942: Supply