THE UNITED CHURCH OF CANADA
REGIONAL COUNCIL 15
November 17, 2018 at 10:00am
via teleconference

ATTENDANCE Attendance

Catherine MacDonald, Fay Smith, David LeBlanc, Joyce Wylie, Ross Bartlett, Krista Anderson, William Drysdale, Derek Elsworth, Donald Morrison, Faith March-MacCuish, April Hart, Ruth Gamble, Donna Tourneur, Anne Cameron, Carol Smith, Beverley MacDonald, Elaine Gray, Max Martin.

REGRETS Regrets

Janet Sollows, Peter Hardy, Alicia Cox, Alison Etter, Fay Smith (afternoon), Carol Smith (afternoon).

Welcome

WELCOME AND OPENING PRAYER

Opening Prayer

Krista Anderson led the opening prayer.

QUORUM AND CONSTITUTION OF THE COURT Quorum

Donald Morrison noted that a quorum was present and constituted the court. Constitution of the Court

AGENDA

Agenda

The agenda was approved as presented.

CORRESPONDING MEMBER Corresponding Member

It was agreed that Mary Sumpter from Bermuda Synod be a Corresponding Member of the November 17, 2018 meeting.

MINUTES Minutes

It was agreed that the notes from the September 9, 2018 and October 13, 2018 meeting of the Commissioners for Region 15 be approved.

Questions were raised about communicating what we're doing. The decision was to share decisions made but not those things still in process. Suggestion: Post notes when approved. Decision was made to change to minutes as of today. At the end of the calendar year, the Commission becomes the Executive of the Region. An update will be sent to Presbyteries and Conference.

CORRESPONDENCE Correspondence

1. Conference Church in Action Committee letter – *deferred* Church in Action Committee
2. Conference Christian Life and Growth email – *deferred* Christian Life and Growth
3. Truro Presbytery - motions/recommendations wishing to retain $5,000 (five thousand) to wrap up the work of the Presbytery until a zero balance or March 31, 2019. Concern raised about the authority of such actions given the absence of Presbytery. After January 1, 2019 any financial requests should go to Regional Office (communicate this to Presbyteries). They have no decision-making power. All monies should therefore be transferred to Region. Truro Presbytery
4. Conference Executive – email from David Hewitt with items that will be of interest to the Commissions – *deferred* Conference Executive
5. Halifax Presbytery and CEB – email from Ron Cochrane, Church Extension Board Treasurer regarding funds - *deferred*
6. Halifax Presbytery – email from Henry Ellsworth, Treasurer - *deferred* Halifax Presbytery

GOVERNANCE STRUCTURE

Governance Structure

Krista Anderson introduced the draft Governance Structure for the Region. More consultative work is needed in most areas to make sure the proposed terms function and nothing has been overlooked. Theological foundations, mission statement and operating principles are not complete and need work by the Region or the Transition Commission. There was general agreement that this was best done by the Regional Council.

NOTES:

- We cannot automatically transfer the Affirming Status of Maritime Conference to Region 15 – therefore we will need a working group for this
- Computer access and skills are crucial for functioning in the new structure. May need communication with Communities of Faith about making sure volunteers have access to technology through Community of Faith or ministry personnel
- Staff support assignments still need to be determined in consultation with Executive Minister
- For next meeting; clarifying President, President-Elect for the Region
- Need to resolve the decision-making powers of committees and divisions and questions of appeal

Alison Etter observed that the current practice of Nominations in Maritime Conference is for three (3) years renewable; she also raised concerns about the number of volunteers required to make the structure work. It was answered that the working team shared the concern about size; but there is the matter of what the Region will not do. We will need to be upfront with nominees that their work may end at the end of the year if they determine the work is unneeded or can be done better in another way (clusters, networks). The Governance Committee will need to stay in place until at least the Regional Meeting.

MOTION: (Beverley McDonald/Elaine Gray)

That the Governance Document for Region 15 be approved in principle.

CARRIED

Lunch

LUNCH

Bermuda Synod

BERMUDA SYNOD

There will need to be further discussion with Bermuda Synod on the nature of the relationship, given the current status of the relationship and the requirements of legislation. A conference call with Synod, Region and General Council representatives will happen soon.

Property Policy

PROPERTY POLICY AND NOMINATIONS POLICY

Nominations Policy

Faith March-MacCuish requested a small group to work on a nominations policy and on a property policy for the region. It was decided to leave the development of policy and forms for nomination to the Nominations Committee to develop.

MOTION: (Beverley McDonald/Joyce Wylie)

That Alison Etter (Chair), Ruth Gamble and Alicia Cox be named to the Nominating Committee. The committee was given permission to add new people as needed.

CARRIED

David LeBlanc, William Drysdale and Anne Cameron volunteered to work with Faith on the Property Policy.

Mission Support Grants

MISSION SUPPORT GRANTS – Appendix A

The Conference Mission Support team met and made recommendations, as attached in Appendix A.

MOTION: (Anne Cameron/Max Martin)

That the proposed Mission Support grants be approved as presented and amended.

CARRIED

STAFFING Staffing

An offer for the half time administrative position has been made. The name will be shared when the position is accepted.

REGION NAMING Region Naming

A small group (Max Martin, April Hart and Derek Elsworth) was named to work on a process and/or suggestions to determine a name and report to the Commission.

SHARED SERVICES – Appendix B Shared Services

Shared services with General Council, as agreed to by Region 15 Commission, are attached in Appendix B.

NEW BUSINESS New Business

A position description for a treasurer needs to be created. Faith March-MacCuish will email Alan Gray to ask for assistance.

NEXT MEETING Next Meeting

Faith March-MacCuish will circulate a doodle poll for next meeting, proposed for either December 10, 2018 or December 12, 2018.

ADJOURNMENT Adjournment

Having completed all business, the Chair declared the meeting adjourned.

BENEDICTION Benediction

April Hart closed the meeting with prayer.

Donald Morrison
Chair

Ross Bartlett
Secretary

Appendix A

MISSION SUPPORT GRANTS

Mission Support Grants Region 15

Brunswick Street Mission	$27,000.00
Coverdale Courtwork Society	2,000.00
Fairview Family Center	16,000.00
Out of the Cold	13,500.00
Hope Go Project	2,000.00
St. Paul's Family Resource	15,000.00
Aboriginal Peace & Fellowship	9,750.00
Breaking the Silence	2,500.00
Camp Kidston	12,000.00
Sherbrooke Lake	6,600.00
Tatamagouche	25,000.00
Dalhousie Campus Ministry	19,000.00
KAIROS	100.00
Atlantic Seminar in Theological Ed.	100.00
Mission Support Grants	**$150,550.00**
Salary: Youth Minister	25,000.00
Salary: Justice Minister	33,333.00
Travel x 2	10,000.00
Misc.	2,500.00
Committee Work	40,000.00
Total	**$261,383.00**
Surplus for Ministries	**27,617.00**
Total	**$289,000.00**

Appendix B

SHARED SERVICES

Accounting Option 1 (All Services Provided) Turn Key Service:
(Not at this time. Needing more time to study it and will make a decision when there is less time pressures)

Accounting Option 2 (Limited Service Provided) Free service:
Any Payments requiring tax reporting process against our payroll account to piggyback on national system(T4A, T4-NR etc)
Yes

Common Email Platform
Including licensing
Yes

Incorporated Ministries Compliance
Ongoing Monitoring of incorporated ministries
No

Common Telecom Platform
Shortel VOIP System
Yes

IT Support - Infrastructure
Help desk and Central Purchasing
Yes

Website Option 1, Option 2, Option 1A
Website design and maintenance through General Council
No

THE UNITED CHURCH OF CANADA
REGIONAL COUNCIL 15
December 12, 2018 at 6:30pm
via teleconference

Attendance

ATTENDANCE

Catherine MacDonald, Janet Sollows, Fay Smith, David LeBlanc, Joyce Wylie, Ross Bartlett, Krista Anderson, Donald Morrison, Faith March-MacCuish, April Hart, Ruth Gamble, Donna Tourneur, Anne Cameron, Carol Smith, Beverley McDonald, Max Martin, Alicia Cox, Alison Etter, Elaine Gray.

Regrets

REGRETS

Peter Hardy, William Drysdale, Derek Elsworth.

Welcome and Opening Prayer

WELCOME AND OPENING PRAYER

Alison Etter led the opening prayer.

Quorum and Constitution of the Court

QUORUM AND CONSTITUTION OF THE COURT

Donald Morrison noted that a quorum was present and constituted the court.

Agenda

AGENDA

MOTION: (Anne Cameron/Ruth Gamble)

That the agenda be approved as circulated.

CARRIED

Corresponding Member

CORRESPONDING MEMBER

MOTION: (Elaine Gray/Beverley McDonald)

That Adrian Hartnett-Beasley from Bermuda Synod be made a corresponding member for the December 12, 2018 meeting.

CARRIED

Minutes

MINUTES

There is a correction to the November 17, 2018 minutes. The minutes approved were September 10, 2018 (not September 9, 2018). Those minutes are now to be circulated to Presbyteries/Synod and posted on the website.

MOTION: (Anne Cameron/DonnaTourneur)

That the minutes of the November 17, 2018 meeting be approved as corrected.

CARRIED

Correspondence

CORRESPONDENCE

Church in Action Committee
Christian Life and Growth
Truro Presbytery
Conference Executive
Halifax Presbytery

1. Conference Church in Action Committee letter – *referred to Governance Committee, Finances will be addressed when committees are in place*.
2. Christian Life and Growth – email. *AVEL will continue. Camping Ministries Fund and Youth Opportunities Fund being set up by Jennifer Whittemore. Finance division will design application process.*
3. Truro Presbytery – *remaining motions/recommendations deferred until committees are in place.*
4. Conference Executive – email from David Hewitt with items that will be of interest to the Commissions – *deferred until committees are in place*.
5. Halifax Presbytery – email from Ron Cochrane, Church Extension Board Treasurer regarding funds - *refer to Finance Division when it is set up.*

6. Halifax Presbytery – email from Henry Ellsworth, Treasurer - *refer to Finance Division when it is set up.* Halifax Presbytery
7. Conference Office – email from David Hewitt regarding Conference Flickr account - available to be taken over by Region. Conference Office

MOTION: (Donna Tourneur/Anne Cameron)

That the Conference Flickr account open be kept open and referred to Communications Committee for final decision

CARRIED

GOVERNANCE STRUCTURE Governance Structure

Krista Anderson led the commission through the Governance document.

NOTES:
- The Circles of Accompaniment committee has been removed (that is an Office of Vocation responsibility)
- Name change: Pastoral Profile Search Support and Training Committee to Pastoral Relations Committee (for simplicity)
- Covenanting and terms of call moved to this committee (from Licensing Committee)
- Name change: Community of Faith Covenants Committee to Faith Story and Community Covenant Committee (for clarity around duties)

Decision-making
The governance team has determined to leave the term *Commission* out of our Governance Handbook. The United Church Manual defines the tools available to Regions as follows:
C.3.2 Committees and Other Bodies
The regional council may fulfill its responsibilities with the help of officers, committees, task groups, steering groups, teams, and other bodies, as determined by the regional council. The regional council must designate a member to fill the role of the leading Elder or presiding officer under section D.1.1 d).
C.3.3 Commission
C.3.3.1 Acting by Commission: The regional council or its executive may appoint one or more United Church members as a commission to take on a specific responsibility for the regional council or its executive; and to make decisions on behalf of the regional council or its executive.
C.3.3.2 Decision Is Non-debatable: A commission's decision is as effective as a decision of the regional council or executive that appointed it. The regional council or its executive may not debate a commission's decision and come to a different decision.

With these definitions in mind the governance team is recommending the following:
- Commissions are not named in the Governance Handbook but remain a tool available to the Region and its Executive
- In order to eliminate bureaucracy and provide for more rapid decision-making we are proposing the following:
  - Divisions and Committees are given specific decision-making powers: within those defined powers they are able to make decisions. Those decisions can be reviewed but the normal practice would be for the decisions to stand unless/or until questioned;
  - Outside of those specifically named powers, decisions must be referred to the appropriate Division or the Regional Executive;
  - In cases where the Division or Committee feels unable to make a decision within their authority or feel that a decision within their authority requires other input, decision can be referred to the appropriate Division or Regional Council or Executive. (For instance, this may come into play when dealing with potential legal issues having to do with property, personnel, etc. arise)

Recommendations
The Governance team offers the following recommendations to the Region 15 Commission:

1. Have the Maritime Conference President move into the role of Acting President as of January 1, 2019; taking on the responsibility of chairing the Commission. After the Regional Council meeting she will become the Past President. At that time we will elect a new President and a new President-Elect. (The normal pattern will then be a 3 (three) year cycle; Year 1- President Elect; Year 2- President; Year 3- Past President). A request was made to give consideration to a 2 (two) year term for Region President going forward. This would mean a 4 (four) year commitment to the Regional Council Executive for anyone accepting nomination but would utilize the experience of the President gained in her/his first year.

Thanks were extended from the Commission to Donald Morrison for his work in chairing the Commission.

2. Have the Nominations Committee accomplish these priorities: Complete recruitment of the four Division chairs and secretaries; treasurer and Committee chairs and then to populate the divisions/committees as they can, with an eye to which bodies need to be working sooner than later in the new structure. In regard to the Regional Council Liaisons (central to the new Pastoral Relations process) the plan is for the three Regional Ministers to train the Regional Liaisons together in January. Invitations to consider those roles have been sent out. Individuals already involved as Presbytery pastoral relations representatives in JNACs and JSCs are asked to complete those assignments (at a minimum).
3. Have the Division chairs sit on the Commission as corresponding members until the May Regional Council meeting when they take on the role of Executive. They will be asked to report and make recommendations and the Commission will make decisions until that time. If a Division chair is a member of the Commission, they will have voting rights.
4. Set in advance regular meetings of the Commission to deal with the business before it. (Suggestion one hour every two weeks). The assumption is that as the Divisions and Committees are taking shape, the Commission/Regional Executive will have considerable decision making to undertake.
5. Training in the new governance (Manual and Regional). Early in 2019, training will be provided to Division and Committee chairs; then to leaders of Communities of Faith and Ministry Personnel on the new governance structures. This will likely take the form of webinars that can be recorded for later review. It is anticipated that there will need to be a number of offerings of this training throughout the first year. Leadership on this project to be the Governance team with the chairs of Faith Formation and Leadership Development.

MOTION: (Krista Anderson/Anne Cameron)

That the Governance Committee recommendations 1-5 (one to five) be adopted.

CARRIED

MOTION: (Krista Anderson/Anne Cameron)

That Governance Handbook 1.14 (one point one four) be adopted as the governance policy and framework effective January 1, 2019.

CARRIED

It was noted that once decisions about Bermuda are made, any necessary changes need to be included.

Bermuda Synod

BERMUDA SYNOD

On December 13, 2018 there will be a teleconference with the Synod representatives, Nora Sanders, David Hewitt, Faith March-MacCuish and Donald Morrison in an effort to resolve the issues facing the Region and Bermuda as we transition to the new structure.

NEW BUSINESS New Business

Memorandum of Understanding (MOU) Memorandum of Understanding (MOU)

There has been work and revision on the draft MOU in order to present it to the Regional Commissions. It was noted that Sarah Wallace has been omitted from points in this document and will need to be included.

MOTION: (David LeBlanc/Ruth Gamble)

> That the Memorandum of Understanding be adopted (with the addition of Sarah Wallace as appropriate) and the Region 15 Governance Handbook be amended as necessary to conform to the MOU; and that the Commission Chair be authorized to sign on our behalf.

CARRIED

Presbytery Members at Large Presbytery Members at Large

The question of current members-at-large of Presbytery was raised. They are eligible to serve on committees of the Region and were encouraged to fill out the statement of interest document on the Conference website.

NEXT MEETING Next Meeting

The small team working on property policy will have a draft in January. A doodle poll with options will be sent for next meeting time.

ADJOURNMENT Adjournment

Having accomplished all the business, the chair declared the meeting adjourned.

BENEDICTION Benediction

Donna Tourneur closed the meeting with prayer.

_____ _____

Donald Morrison, Chair

Ross Bartlett, Secretary

THE UNITED CHURCH OF CANADA
REGIONAL COUNCIL 15
January 15, 2019 at 4:00pm
via teleconference

Attendance

ATTENDANCE

Krista Anderson, Ross Bartlett, Anne Cameron, Alicia Cox, William Drysdale, Derek Elsworth, Allison Etter, Ruth Gamble, Elaine Gray, Peter Hardy, David LeBlanc, Catherine MacDonald, Faith March-MacCuish, Donald Morrison, Carol Smith, Janet Sollows, Donna Tourneur, Joyce Wylie, Fay Smith.

Regrets

REGRETS

April Hart, Beverley McDonald, Max Martin.

Welcome and Opening Prayer

WELCOME AND OPENING PRAYER

Catherine MacDonald led the opening reflection and prayer.

Quorum and Constitution of the Court

QUORUM AND CONSTITUTION OF THE COURT

Catherine MacDonald noted that a quorum was present and constituted the court.

Minutes

MINUTES

MOTION: Ruth Gamble/Janet Sollows)

That the minutes of December 12, 2018 be approved as circulated.

CARRIED

Business Arising

BUSINESS ARISING

MOU

1. **Memorandum of Understanding (MOU)** - The MOU has been modified to add all the various staff members. Region 16 has signed. Faith March-MacCuish will bring the document to Regions 14 and 15 for signing.

Bermuda Synod

2. **Bermuda Synod** - A meeting was held with synod executive members, Nora Sanders, David Hewitt, Faith March-MacCuish, and Donald Morrison in an effort to establish a means of continuing the relationship. The work continues. The issue is also of a question of governance and inclusion of members of the Bermuda Methodist Church.

Correspondence

CORRESPONDENCE

River Philip Cemetery

1. River Philip Cemetery - A letter was received from River Philip regarding the disposal of River Philip building and lands to the cemetery.

MOTION: (Fay Smith/David LeBlanc)

That the Trustees of River Philip Pastoral Charge be authorized to transfer building, lands and contents to River Philip Cemetery Society as set out in the letter of December 27, 2018.

CARRIED

Orchard Valley UC

2. Orchard Valley United Church – A JNAC report was approved and a half-time vacancy (Youth and Young Adults) declared for July 1, 2019 by Valley Presbytery.

MOTION: (David LeBlanc/Anne Cameron)

That Orchard Valley United Church be authorized to form a search committee and that the Regional Minister be asked to name a liaison.

CARRIED

3. United Heritage Pastoral Charge — United Heritage PC

MOTION: (Anne Cameron/Donald Morrison)

That the Commission confirms the decision (of the previous Presbytery Executive) to appoint an Interim Minister at the United Heritage in Sydney, NS following the retirement of the minister and direct the Regional Minister to assist the pastoral charge in the search for an interim.

CARRIED

MOTION: (Derek Elsworth/Carol Smith)

That in response to the request of the session of United Heritage Pastoral Charge, the Regional Executive rescinds the decision of Sydney Presbytery to appoint Bob Biggar as pastoral charge supervisor on the retirement of the minister; and directs the Regional Minister to seek an alternate supervisor.

CARRIED

REPORTS — Reports

GOVERNANCE COMMITTEE — Governance Committee

Krista Anderson reported on the actions of the committee.

MOTION: (Krista Anderson/Joyce Wylie)

That the Governance document be amended to reflect a change in status of the staff support committee; removing it from a Division to be consistent with Regions 14 and 16, and with one person serving on Regional Council Executive.

CARRIED

MOTION: (Krista Anderson/Anne Cameron)

That the Governance document be amended to reflect a change that Division and Committee chairs and the majority of Division and Committee members be members of the United Church of Canada.

CARRIED

It was noted that the work of the Division of Finance and Administration has been expanded to recommend Regional assessments.

MOTION: (Krista Anderson/Ross Bartlett)

That the governance document v1.16, dated January 9, 2019, be approved.

CARRIED

The committee is working with Stephen Fetter of the General Council Office to offer a training webinar. First training is scheduled for January 21 and 31, offered to Division and committee chairs.

NOTE: Changes will need to be made to the governance document to reflect decisions regarding the status of Bermuda and relevant documents related thereto.

NOMINATIONS COMMITTEE – Appendix A — Nominations Committee

Alison Etter reported. The committee is still accepting names, trying to establish a greater diversity in the structure and asking Executive members to suggest names.

Thanks to members of the Nominating Committee; the committee has some individuals in place and waiting on other responses. The slate of officers was shared (see appendix).

MOTION: (Alison Etter/Alicia Cox)

That the slate of officers as presented be approved.

CARRIED

Property Policy Task Group

PROPERTY POLICY TASK GROUP

Faith March-MacCuish reported that the work of the task group is ongoing. Bill Drysdale, David LeBlanc and Anne Cameron are the task group with the Executive Minister as support.

Regional Council Meeting Planning Committee

REGIONAL COUNCIL MEETING PLANNING COMMITTEE

Donna Tourneur reported that the planning committee has had a phone meeting to plan a face-to-face meeting.

New Business

NEW BUSINESS

Regional Website

Regional Website – Two representatives from each Region to work on website with the developer. Janet Sollows volunteered.

Letterhead

Letterhead - Draft letterhead was circulated and a decision will be made at a subsequent meeting.

Adjournment

ADJOURNMENT

The business being concluded, the President declared the meeting adjourned.

Benediction

BENEDICTION

The President offered a blessing to close the meeting.

Catherine MacDonald
President

Ross Bartlett
Secretary

Appendix A

NOMINATIONS REPORT

The Nominations committee continues to seek the names of suitable individuals to work on our various committees! Please forward the names of suitable candidates, including those from a diverse range of ages and backgrounds, including those who have not served the wider church before.

The Nominations committee would like to nominate the following individuals, who have agreed to serve in these roles:

Chair of the **Division of Finance and Administration**: Jane MacDonald
(Jane would be appointed a corresponding member of the Commission)
Chair of the Property Committee: (final agreement pending) Ron Patterson
Chair of the Board of Trusts/Investment Committee: Mac MacLeod
Chair of the Archives, Records, and History Committee: Joyce Wylie

Chair of the **Division of Regional Services and Support**: Donnie Morrison
Secretary of the Division of Regional Services and Support: Mike Henderson
Chair of the Annual Meeting Planning Committee: Donna Tourneur
Members of the Annual Meeting Planning Committee:
April Hart (secretary)
Catherine MacDonald (president of the Region)
Stephen Mills (proposals)
Donald MacKay (local arrangements)
For information only: Ricky Bowley (Milestones in Ministry, Region 14), Audrey Lounder (Region 14)

Chair of the **Division of Community of Faith, Nurture and Support**: Krista Anderson
Chair of the Association of Ministers committee: Ross Bartlett
Chair of the Retiree Support committee: Ruth Gamble

Division of Ministry Resources
Chair of the Pastoral Relations Committee: Tom Woods
Member of the Nominations committee: Tony Orlando

THE UNITED CHURCH OF CANADA
REGIONAL COUNCIL 15
February 5, 2019 at 4:00pm
via teleconference

Attendance

ATTENDANCE

Krista Anderson, Ross Bartlett, Anne Cameron, Alicia Cox, William Drysdale, Derek Elsworth, Allison Etter, Ruth Gamble, Elaine Gray, Peter Hardy, David LeBlanc, Beverley McDonald, Catherine MacDonald, Jane McDonald (Corresponding Member), Faith March-MacCuish, Donald Morrison, Carol Smith, Fay Smith, Janet Sollows, Joyce Wylie.

Regrets

REGRETS

April Hart, Max Martin, Donna Tourneur.

Welcome and Opening Prayer

WELCOME AND OPENING PRAYER

The meeting opened with a check-in and prayer.

Quorum and Constitution of the Court

QUORUM AND CONSTITUTION OF THE COURT

Catherine MacDonald noted that a quorum was present, constituted the court and acknowledged the land.

Acknowledging the Land

MINUTES

Minutes

MOTION: (William Drysdale/Ruth Gamble)

That the minutes of the January 15, 2019 meeting be adopted as corrected.

CARRIED

Correspondence

CORRESPONDENCE

Licensed Lay Worship Leadership (LLWL)
Calvary UC
Will Kunder
United Church Women (UCW)
Marriage License
Shubenacadie PC

1. LLWL Atlantic - Request from Robyn Brown-Hewitt to send out information about LLWL Atlantic. It was agreed that this information be distributed.
2. Calvary United Church - Copy of the service of decommissioning for Calvary United Church. Received for information.
3. Will Kunder – Request regarding worship material. The Executive agreed to participate and asked Catherine MacDonald to coordinate for January 2020.
4. United Church Women (UCW) - Email from Ruth Kennedy informing us that she is the UCW contact for both regions previously part of Maritime Conference.
5. Marriage License – Request from Shelley Pick for a marriage license. Faith March-MacCuish will respond, directing her to the forms on the website to apply for a single-use license.
6. Shubenacadie Pastoral Charge

MOTION: (David LeBlanc/Fay Smith)

That the call forms for Martin Alfred Reid to the Shubenacadie Pastoral Charge be approved.

CARRIED

DLM Webinar

7. DLM Webinar - Request to communicate with personnel in region regarding webinar for Designated Lay Ministers. Ruth Gamble will be on the call.

Reports

REPORTS

Governance Committee

GOVERNANCE COMMITTEE

Krista Anderson reported. Two webinars on the Regional Governance Handbook have been offered. A recorded version will be available on website shortly.

NOMINATIONS COMMITTEE – Appendix A

Nominations Committee

MOTION: (Alison Etter/Alicia Cox)

That those named to the indicated positions in the nominations report be accepted as presented.

CARRIED

PROPERTY POLICY TASK GROUP

Property Policy Task Group

William Drysdale reported on the Task Group progress thus far. A draft policy booklet will be available for the next meeting.

ANNUAL REGIONAL COUNCIL MEETING PLANNING COMMITTEE

Annual Regional Council Meeting

Faith March-MacCuish and Catherine MacDonald reported. *"Faith Forward"* is the theme. The agenda is pretty well set. A number of theme speakers are being considered. The worship team from Bedford United Church have been asked to lead. Business will occur on Saturday (half day for each Region).

Theme

BUDGET 2019

Budget

A more detailed and exact budget for 2019 was circulated to the Executive prior to the meeting. Faith March-MacCuish will meet the Finance Division chair prior to the next meeting.

NEW BUSINESS

New Business

Manual 2019

Manual 2019

General Council will not be printing hard copies of Manual. The Bookstore in Region 16 will look after printing (for sale) and will be available through Leona Laundry, Bookstore Manager. Email explaining how to purchase to follow.

ADJOURNMENT

The business being concluded, the President declared the meeting adjourned.

BENEDICTION

The President closed the meeting with prayer.

_____
Catherine MacDonald
President

_____
Ross Bartlett
Secretary

Appendix A

NOMINATIONS REPORT

Division of Finance and Administration
Secretary of the Division: Fay Smith
Financial Accountability committee members: Allan Davis, Geoff Lewis
Property committee members: Henry Ellsworth, Gary Wilkie

Already Nominated:
Chair of the Division: Jane MacDonald
Chair of the Property Committee: Ron Patterson
Chair of the Board of Trusts/Investment Committee: Mac MacLeod
Chair of the Archives, Records, and History Committee: Joyce Wylie

Division of Regional Services and Support
Chair of the Communications Committee: Kevin Cox
Chair of the Youth, Children, and Young Adults Committee: Mat Whynott

Already Nominated:
Chair of the Division: Donnie Morrison
Secretary of the Division: Mike Henderson
Chair of the Annual Meeting Planning Committee: Donna Tourneur
AGMPC members: April Hart, Stephen Mills, Donald MacKay, Catherine MacDonald (ex officio)

Division of Community of Faith Nurture and Support
Secretary of the Division: Rick Fullerton
Chair of the Faith Story Community Covenant Committee: Annika Sangster
Chair of the Future Directions Committee: Valerie Kingsbury
Association of Ministers committee members: Linda Yates, Bill Drysdale, Lori Crocker

Already Nominated:
Chair of the Division: Krista Anderson
Chair of the Association of Ministers committee: Ross Bartlett
Chair of the Retiree Support committee: Ruth Gamble

Division of Ministry Resources
Chair of the Division: Anne Cameron
Chair of the Licensing Committee: John Moses

Already Nominated:
Chair of the Pastoral Relations Committee: Tom Woods
Nominations committee: Alison Etter, Alicia Cox, Ruth Gamble, Tony Orlando

THE UNITED CHURCH OF CANADA
REGIONAL COUNCIL 15
February 19, 2019 at 10:00am
Riverview United Church, Elmsdale, NS

ATTENDANCE — Attendance

Krista Anderson, William Drysdale, Ruth Gamble, Elaine Gray, April Hart, David LeBlanc, Catherine MacDonald, Faith March-MacCuish, Fay Smith, Janet Sollows, Donna Tourneur, Joyce Wylie.

REGRETS — Regrets

Ross Bartlett, Anne Cameron, Alicia Cox, Derek Elsworth, Allison Etter, Peter Hardy, Beverley McDonald, Max Martin, Jane McDonald (Corresponding Member), Donald Morrison, Carol Smith.

WELCOME AND OPENING PRAYER — Welcome and Opening Prayer

Catherine MacDonald, Minister of Riverview United Church, welcomed the Executive members. Members shared what was weighing heavy on their hearts. Prominent in this discussion was the fire in Spryfield this morning that claimed the lives of seven children of a refugee family. This family had lived next to Riverview United Church up to a few months ago. Donna Tourneur led the group in worship reading from Jeremiah 17:5-10 and had each Executive member reflect on a tree that had particular significance to them.

QUORUM AND CONSTITUTION OF THE COURT — Quorum and Constitution of the Court

Catherine MacDonald noted that a quorum was present, constituted the court and acknowledged the land. — Acknowledging the Land

MINUTES — Minutes

MOTION: (Ruth Gamble/Elaine Gray)

That the minutes of the February 5, 2019 meeting be adopted as corrected.

CARRIED

CORRESPONDENCE — Correspondence

1. Upper Londonderry Pastoral Charge – Request to sell a church building to the Covenant Reform Presbyterian Church. — Upper Londonderry PC

MOTION: (Fay Smith/Joyce Wylie)

That the Regional Council:
1) concurs with the request of the trustees of the Upper Londonderry Pastoral Charge regarding the sale of the property located at 983 Little Dyke Road, Glenholme to the Covenant Reform Presbyterian Church and
2) agrees that the proceeds of the transaction remain with the Upper Londonderry Pastoral Charge pursuant to the charge being an amalgamated congregation and
3) agrees that the sacramental furnishings be decommissioned along with the church building before the closing date of February 28, 2019. The decommissioning will be the responsibility of Fay Smith.

CARRIED

2. Justice, Mission and Outreach Committee – letter was read regarding working with the Justice, Mission and Outreach Committee of Fundy St. Lawrence Dawning Waters Region. Faith March-MacCuish and Catherine MacDonald will craft a response based on our discussion. — Justice, Mission and Outreach

Reports

REPORTS

Bermuda Synod

BERMUDA SYNOD

Nora Sanders, Faith March-MacCuish, Donald Morrison and David Hewitt met with the Bermuda Synod on December 13, 2018. The Bermuda Synod is willing to maintain their relationship with the United Church of Canada in the short term (until December 31, 2019). A task group comprised of David Allan, Faith March-MacCuish, Catherine MacDonald and three people to be appointed by the Bermuda Synod will look at the nature and details of a future relationship. This group will revisit the 1930 document that established the relationship in a face-to-face meeting in Bermuda.

Nominations

NOMINATIONS

The latest copy of the Nominations report was distributed.

MOTION: (Elaine Gray/Ruth Gamble)

> That the Nominations report be accepted with the addition of Jennifer Taylor as a corresponding member of the Executive.

CARRIED

Annual Regional Council Planning Committee

ANNUAL REGIONAL COUNCIL MEETING PLANNING COMMITTEE

The theme will be “Faith Forward” and the speaker will be Michael Dowd. He will give the theme presentation on Friday evening and lead focus group sessions on Saturday with each Region. Other speakers are to be arranged. The Association of Ministers will meet on Wednesday and Thursday prior to the opening of the Annual Meeting. It was agreed that information will be forwarded to Pastoral Charges as soon as possible. The Sunday morning service will be a joint Celebration of Ministries.

New Business

NEW BUSINESS

Property Policy

Property Policy

The draft of the property handbook was presented. Suggestions for changes were made and noted by Faith March-MacCuish. It will be referred back to the committee for changes to be made.

Moderator Visit

Moderator Visit

Faith March-MacCuish and Catherine MacDonald will create a proposal for the Moderator to visit.

Sacramental Privileges for DLMs

Sacramental Privileges for DLMs

This item is covered in the new edition of The Manual (i2.4.4).

Marriage Policy

Marriage Policy

The Licensing Committee will be developing a new policy once they begin meeting. Until a new policy is ready, people can use the resources on the Conference website under “Conference Forms”.

Pastoral Charge Supervisor Policy

Pastoral Charge Supervisor Policy

We will add that the Pastoral Charge supervisor is responsible for attending the meetings of the governing body with a reference to The Manual section B.7.3 Membership of the Governing Body. An expense form will be included as an appendix.

MOTION: (Krista Anderson/Ruth Gamble)

That the Pastoral Charge Supervisor Policy be adopted.

CARRIED

Annual Meeting Annual Meeting

Process for the Annual Meeting to decide on the Mission Statement, Theological Convictions, and operating principles. We will meet on March 19 in a face-to-face meeting from 10:00am – 3:30pm to work on this. This meeting will take place at Riverview United Church in Elmsdale.

Region Naming Region Naming

April Hart and Derek Elsworth are working on a process for naming the region.

United Heritage Pastoral Charge United Heritage PC

David Hewitt has been asked to name a Pastoral Charge supervisor for United Heritage in Sydney, NS.

ADJOURNMENT Adjournment

The business being concluded, the President declared the meeting adjourned.

BENEDICTION Benediction

The President closed the meeting with prayer.

Catherine MacDonald
President

Janet Sollows
Secretary (Acting)

THE UNITED CHURCH OF CANADA
REGIONAL COUNCIL 15
March 5, 2019 at 4:00pm
via teleconference

Attendance

ATTENDANCE

Krista Anderson, Ross Bartlett, Anne Cameron, William Drysdale, Derek Elsworth, Allison Etter, Peter Hardy, David LeBlanc, Catherine MacDonald, Beverley McDonald, Jane McDonald (Corresponding Member), Faith March-MacCuish, Donald Morrison, Fay Smith, Carol Smith, Janet Sollows, Donna Tourneur, Joyce Wylie.

Regrets

REGRETS

Alicia Cox, Ruth Gamble, Elaine Gray, April Hart, Max Martin.

Welcome and Opening Prayer

WELCOME AND OPENING PRAYER

The meeting opened with prayer.

Quorum and Constitution of the Court

QUORUM AND CONSTITUTION OF THE COURT

Catherine MacDonald noted that a quorum was present, constituted the court and acknowledged the land.

Acknowledging the Land

MINUTES

Minutes

MOTION: (William Drysdale/Donna Tourner)

That the minutes of the February 19, 2019 meeting be approved as circulated.

CARRIED

Business Arising

BUSINESS ARISING

Upper Londonderry PC
Justice, Mission and Outreach
Property Handbook

1. **Upper Londonderry Pastoral Charge** –We have received information that the Decommissioning Service has been completed.
2. **Justice, Mission and Outreach** Letter to be written.
3. **Property Handbook** – Updates in process before returning to Executive.

CORRESPONDENCE

Correspondence
Youth Forum

1. Youth Forum - Email from Lauren King regarding Youth Forum and I@C budget. Referred to Division of Finance and Administration
2. Archives Gathering – letter from Debra Bowman regarding the gathering.

Archives Gathering

MOTION: (Krista Anderson/Derek Elsworth)

That Joyce Wylie be nominated to attend the archives consultation in London, ON.

CARRIED

St. Mark's and St. David's UC

3. St. Mark's and St. David's United Churches – Interim Ministry Request

MOTION: (Anne Cameron/Donald Morrison)

That the Regional Council approve in principle the Interim Ministry for St Mark's and St David's United Churches, Port Hawkesbury, NS.

CARRIED

REPORTS Reports

DIVISION OF FINANCE AND ADMINISTRATION Division of Finance and Administration

Brunswick Street-North River Pastoral Charge Brunswick Street-North River PC

MOTION: (Anne Cameron/ Donald Morrison)

That the Regional Council approve the request to the General Council for a Technology Support Grant of $842.00 (eight hundred and forty two) to purchase a portable public address system.

CARRIED

DIVISION OF MINISTRY RESOURCES Division of Ministry Resources

Bridging Waters Pastoral Charge Bridging Waters PC

MOTION: (Anne Cameron/Carol Smith)

Having received the appropriate documentation that the Regional Executive approve the call of the Rev. Beth Johnston to Bridging Waters Pastoral Charge (full time), effective May 1, 2019. Beth Johnston

CARRIED

Kingston Pastoral Charge Kingston PC

MOTION: (Anne Cameron/Carol Smith) Christine Gladu

Having received the appropriate documentation that Regional Executive approve the tentative call of Christine Gladu to the Kingston Pastoral Charge (full time, based upon ordination), effective July 1, 2019.

CARRIED

Brunswick Street-North River Pastoral Charge Brunswick Street-North River PC

MOTION: (Anne Cameron/Fay Smith)

Having received appropriate documentation that Regional Executive approve the appointment of Rev. Lynda MacCulloch to Brunswick Street-North River Pastoral Charge (part-time (20 hours), effective March 1, 2019-June 30, 2020. Lynda MacCulloch

CARRIED

First United Church, Truro First UC Truro

MOTION: (Anne Cameron/Donald Morrison) Roger Moore

That the Regional Executive approve the renewal of appointment for the Rev. Roger Moore for First United Truro (terms not available).

CARRIED

Onslow Belmont Pastoral Charge Onslow Belmont PC

MOTION: (Anne Cameron/Donald Morrison)

Having received appropriate documentation that Regional Executive approve the appointment of Glenn MacLean to Onslow Belmont Pastoral Charge (Trinity United) (part-time (30 hours), effective July 1, 2019-June 30, 2020. Glenn MacLean

CARRIED

New Business

NEW BUSINESS

Treasurer Terms of Reference

Treasurer Terms of Reference

MOTION: (Donald Morrison/Alison Etter)

> That the terms of reference be adopted with the following amendment: That the Treasurer would attend the Financial Accountability and Consultation Committee and the Trust/Investment board as needed.

CARRIED

Travel Expenses

Regional Annual Meeting

Travel Expenses

MOTION: (Anne Cameron/ Donald Morrison)

> That the Regional Council reimbursement of expenses for the regional annual meeting (2019) remain the same as the 2018 reimbursement paid by Maritime Conference. And we commend further discussion and decision making for future years to the Division of Finance and Administration.

CARRIED

The travel rate for Regional committee work was referred to the Division of Finance and Administration to bring back a proposal to the Executive.

Affirm United

Affirm United

MOTION: (Alison Etter/Janet Sollows)

> That a working group be put in place to help the Region move through the affirming process, as designed by Affirm United.

CARRIED

Nominations were asked to find the people to serve on this working group.

MOTION: (Alison Etter/Anne Cameron)

> That we approve the following people to serve on the Committees and Divisions: Archives, Records, and History Committee (Members at large) Lesley Burrows; Faith Formation and Leadership Development (Members at large) Sharon Lohnes, Don Sellsted; Child, Youth, and Young Adult Committee (Members at large) Emma Taylor, Terry Skidgmor; Mission, Justice, and Outreach Committee (Members at large) Kathryn Anderson, Linda Scherzinger, Lenora Timmons, Gary Carey, Sarah Raeburn; Staff Support Committee (Liaison to the Executive) Lesley Hamilton.

CARRIED

ADJOURNMENT

The business being concluded, the President declared the meeting adjourned.

BENEDICTION

The President closed the meeting with prayer.

Catherine MacDonald
President

Ross Bartlett
Secretary

THE UNITED CHURCH OF CANADA
REGIONAL COUNCIL 15
March 19, 2019
Riverview United Church, Elmsdale, NS

ATTENDANCE — Attendance

Krista Anderson, Ross Bartlett, Elaine Gray, Peter Hardy, David LeBlanc, Catherine MacDonald, Faith March-MacCuish, Fay Smith, Carol Smith, Janet Sollows, Joyce Wylie.

REGRETS — Regrets

Anne Cameron, Alicia Cox, William Drysdale, Derek Elsworth, Allison Etter, Ruth Gamble, April Hart, Max Martin, Beverley McDonald, Jane McDonald (Corresponding Member), Donald Morrison, Donna Tourneur.

WELCOME AND OPENING PRAYER — Welcome and Opening Prayer

The meeting opened with prayer.

QUORUM AND CONSTITUTION OF THE COURT — Quorum Constitution of the Court

Catherine MacDonald noted that a quorum was present, constituted the court and acknowledged the land.

MINUTES — Minutes

MOTION: (David LeBlanc/Carol Smith)

That the minutes from the March 5, 2019 meeting be approved as circulated.

CARRIED

CORRESPONDENCE — Correspondence

1. **Newport and Ste. Croix-Ellershouse Pastoral Charges** - Email From David Hewitt requesting permission for experimental ministry. Following meetings between representatives of the congregations of the Newport Pastoral Charge and the Ste. Croix-Ellershouse Pastoral Charge, the congregations have approved that the Rev. Kevin Cox will do pulpit supply at the Ste. Croix-Ellershouse Pastoral Charge for a three-month trial period starting March 17, 2019. The hours of worship approved by both congregations are to be: Newport Pastoral Charge at 9:45am; Ste. Croix-Ellershouse Pastoral Charge at 11:15am. At the end of the three-month trial, if everyone is satisfied with the arrangement, Rev. Kevin Cox intends to apply for the part time ministry position at Ste. Croix-Ellershouse Pastoral Charge. — Newport and Ste. Croix-Ellershouse Pastoral Charges

MOTION: (Janet Sollows/Elaine Gray)

That we concur with the request of the Pastoral Charges to enter a three month trial in shared ministry.

CARRIED

(Krista Anderson declared a conflict of interest and did not participate in the discussion).

DIVISION OF FINANCE AND ADMINISTRATION — Division of Finance and Administration

Youth Forum — Youth Forum

The Division of Finance and Administration recommends the availability of up to $100 (one hundred) for each participant in Youth Forum or I@C for the year 2019. We feel this funding should be reflected in future budgets and that future subsidies will be decided based on approximate numbers in attendance the previous year(s). It is important to support our youth as they are the future of our church.

MOTION: (Carol Smith/David LeBlanc)

That the Executive concur with the decision of the Division of Finance and Administration supporting Youth and I@C.

CARRIED

Orchard Valley UC

Orchard Valley United Church

Orchard Valley United Church has permission from their congregation to move forward with what we might call *Phase 1* of their possible expansion of their existing facility. This phase would include "environment assessment, land acquisition, design engineer-firm and lawyer to represent us" to quote their email. They are asking permission from the Region to start this process. To properly evaluate whether they can use the existing property they need to spend money on the services mentioned above. The committee felt that this was necessary work that they would need to do for their due diligence for the congregation. The congregation is well equipped financially to support this work. As there is a need to move forward with this, the Division recommends that they be given a limit of $50,000 (fifty thousand) that they could use for the above *Phase 1* work. If at any time this *Phase 1* work were to possibly exceed this amount they would need to make a further request to the Region.

MOTION: (Joyce Wylie/Fay Smith)

That the Regional Council Executive support the recommendation regarding Phase 1 of the Orchard Valley proposal (up to $50,000 (fifty thousand)).

CARRIED

Riverport PC

Riverport Pastoral Charge

The Congregation received a Faithful Footprint grant through the United Church of Canada to help with the preservation of their building (insulation) and equipping it with more energy efficient heating system (heat pumps). Between the grant and money raised by the congregation they have the funds to complete the work. They are asking the Region for permission to start the work and utilize the grant as they have a limited window for the labour to get the work done. The Division recommends the approval for Riverport to move ahead with the work and utilize the grant received.

MOTION: (David LeBlanc/Janet Sollows)

That the Executive grant Trinity United Church, Riverport Pastoral Charge, permission to proceed and employ the grant.

CARRIED

Mileage Rate

Mileage Rate

The Division of Finance and Administration recommend the mileage rate for committee work for the year 2019 be set at $.30/km (thirty cents per kilometer). This is the same rate as from the years 2013-2018. Until we get a measurement of the needs for the Region, we feel it would be appropriate to maintain the status quo.

MOTION: (Elaine Gray/Joyce Wylie)

That the Executive concur with the recommendation of the Division and set the 2019 mileage rate at $.30/km (thirty cents per kilometer).

CARRIED

Negative vote recorded: David Leblanc

GOVERNANCE Governance

MOTION: (David LeBlanc/Krista Anderson) Quorum

> If a Division/Committee has sufficient members to constitute a quorum of the stated membership (at least 1/3 of those positions named in the Governance Document) they have permission to act under the limits stated in the Governance Document.

CARRIED

MOTION: (David LeBlanc/Carol Smith) Annual Meeting

> That those members of the Executive who are not Regional Council representatives from Communities of Faith have their lodging and meals at the annual meeting covered. (2019 only)

CARRIED

(Krista Anderson and Elaine Gray abstained from the vote).

NEXT MEETING Next Meeting

Directory of Divisions and Standing Committees. Directory of Divisions and Standing Committees

ADJOURNMENT

The business being concluded, the President declared the meeting adjourned. Adjournment

BENEDICTION

The President closed the meeting with prayer. Benediction

Catherine MacDonald
President

Ross Bartlett
Secretary

THE UNITED CHURCH OF CANADA
REGIONAL COUNCIL 15
April 2, 2019
via teleconference

Attendance

ATTENDANCE

Krista Anderson, Ross Bartlett, Anne Cameron, Alicia Cox, Derek Elsworth, Allison Etter, Ruth Gamble, David LeBlanc, Catherine MacDonald, Beverley McDonald, Jane McDonald, Faith March-MacCuish, Donald Morrison, Fay Smith, Carol Smith, Janet Sollows, Donna Tourneur, Joyce Wylie.

Regrets

REGRETS

William Drysdale, Elaine Gray, Peter Hardy, April Hart, Max Martin.

Welcome and Opening Prayer

WELCOME AND OPENING PRAYER

The President, Catherine MacDonald opened the meeting with prayer.

Quorum and Constitution of the Court Acknowledging the Land

QUORUM AND CONSTITUTION OF THE COURT

Catherine MacDonald noted that a quorum was present, constituted the court and acknowledged the land.

Minutes

MINUTES

MOTION: (Ross Bartlett/Beverley McDonald)

That the minutes of the March 19, 2019 be approved as circulated.

CARRIED

Business Arising

BUSINESS ARISING

Mission Visioning Statement

The Mission Visioning Statement, developed March 19, 2019, to be brought to annual meeting for discussion and adoptions.

Mission: Inspired by God, we are Christ's people in Bermuda and NS, loving each other, following Jesus, empowered by the Holy Spirit.

Vision: To become a transformed, courageous, Spirit-filled community, risking discipleship based on the radical love of Jesus.

Core Values: Connecting and strengthening communities of faith by:
- Living into expansive belonging
- Growing compassionate leadership
- Nurturing creative ways of Christian vitality
- Uniting by effective communication
- Sharing and living the Good News
- Modelling Christ's humility and justice
- Moving forward in hope and generosity

Correspondence

CORRESPONDENCE

Justice, Mission and Outreach

1. Laura Hunter: Proposed working structure for Justice, Mission and Outreach Joint Committees of the Atlantic Regions.

MOTION: (Anne Cameron/Krista Anderson)

That the name of the committee be changed to Justice Mission and Outreach.

CARRIED

MOTION: (Anne Cameron/Ruth Gamble)

Justice, Mission and Outreach

> That the governance document be amended to read *To speak out publically on justice issues in line with United Church of Canada's policies and positions. To call attention to emergent issues and work with the appropriate bodies (in particular Regional Councils or Executives) to help establish positions or policies, as needed.*

CARRIED

It was agreed that the proposed structure and working principles for the Justice Mission and Outreach Committees of the Atlantic Region be concurred with.

REPORTS

Reports

DIVISION OF FINANCE AND ADMINISTRATION – Appendix A

Division of Finance and Administration

Jane McDonald reported. The Division met April 1, 2019 and report the following:

a. Reviewed treasurer's duties – clarified responsibilities of attendance at meetings
b. Reviewed latest version of governance document
c. Discussed disposal of excess church building of the Baddeck Pastoral Charge (also clarified appropriate steps for such moves going forward)
d. Sambro Cemetery discussed the re-acquiring of a portion of land inadvertently surveyed into a school property
e. A number of communities of faith are inquiring about sale of property
f. Face to face meeting of Property on April 15, 2019
g. Reviewed guidelines for expansion/renovation approval: the greater of $5,000 (five thousand) or 15% (fifteen) of budget OR when borrowing funds from any source (including Congregation Restricted Funds
h. Discussed dispersal of proceeds of sale of disbanded/ending congregational assets: (See appendix A)
i. Jost Fund to be invested with Maritime Financial Services
j. Agreed on two funding requests for capital assistance – Sherbrooke Lake Camp and Salem United Church (River John)
k. Began preparatory work on 2020 budget

MOTION: (Anne Cameron/Donald Morrison)

> That the report be received for information and that final policy decisions (see Appendix A) be deferred until the property handbook is finalized.

CARRIED

DIVISION OF MINISTRY RESOURCES

Division of Ministry Resources

Anne Cameron presented the report. The Division has met twice, March 15 and March 29. Reviewed mandate and duties and established working processes, reviewed budget, etc. Determined dates and times for future meetings. Received reports and motions from committees as follows:

- Wayne Jarvis, DLM appointed to Northumberland, 50% (half time)
- Change in pastoral relations, the Rev. Wayne Reppart, in order to retire
- Dianne Kempt, retired DLM (June 30, 2019) to continue as a Lay Member at Large of Region 15
- Calvin Burt to Upper Musquodoboit; candidate supply
- Natalie Heather Wright, Interim Ministry, appointed to United Heritage Pastoral Charge
- Joint Needs and Profile for Rawdon approved and vacancy declared
- United Churches of Queen's County are invited into an intentional conversation about future of ministry there
- Shannon MacLean to Woodlawn (candidate)

MOTION: (Anne Cameron/Carol Smith)

That the report be received for information.

CARRIED

Division of Communities of Faith Support and Nurture

DIVISION OF COMMUNITIES OF FAITH SUPPORT AND NURTURE

A report will be sent after the April 11, 2019 meeting.

ANNUAL MEETING PLANNING

Annual Meeting Planning

Theme is *Faith Forward*. A draft agenda is on web site. There will be a book display. Speakers have been chosen. Youth Forum and I@C registrations are low; funding from Presbyteries are no longer available; communication is problematic. Please spread the word. Need a host for the ecumenical guests' table. Stoles for Presidents in each Region with United Church crests.

New Business

NEW BUSINESS

President, Past-President and President-Elect

President, Past-President and President-Elect Responsibilities

Discussion of the brochure laying out duties of president and president-elect occurred. This document will appear in our Governance document.

MOTION: (Ruth Gamble/Derek Ellsworth)

That this document be adopted as policy.

CARRIED

There was a request to clarify expenses in regard to Annual Meeting. Allison Etter offered a proposal for a method of electing president and president elect. Individuals will be able to offer for or be nominated for either or both positions. Elections shall proceed separately, president first, followed by president-elect.

MOTION: (Allison Etter/Anne Cameron)

That this process be used for the elections at the upcoming Region 15 Annual Meeting.

CARRIED

Adjournment

ADJOURNMENT

The President declared the meeting adjourned.

Benediction

BENEDICTION

The meeting closed with prayer.

Catherine MacDonald
President

Ross Bartlett
Secretary

Appendix A

PROPERTY SALES

When a property (all property) is being sold because of an amalgamation, disbanding, or ending, the Community of Faith will need to make a list of all the assets and put in a proposal for the use/distribution of the items/funds remaining as well as the funds from the sale. The polity of the United Church states in cases of congregations ceasing to exist, the disposal of any assets should be to existing or future ministries of The United Church of Canada. When a congregation decides to close it is important to make sure the assessments are paid for the current year and if possible, for the next fiscal year, this is important for the budgeting process and for the granting back to the Regional Council.

When there is a sale of a building but there is a remaining congregation who will continue in an alternate building (rental) or when there are remaining communities of faith as part of the multi point pastoral charge, and the assets exceed $5000.00 (five thousand dollars) the Regional Council suggests the following distribution formula:
5% Archives
10% New Ministry Initiatives
85% to the remaining Communities of Faith on the Pastoral Charge

When a property is being sold because of a disbanding/ending, where there are no remaining communities of faith, the community of faith needs to make a list of all the assets and make a proposal for the use/distribution of the items/funds remaining and a proposal for the funds from the sale.
The Regional Council suggests the following distribution formula:
20% Mission and Service
20% Indigenous Church
20% New Ministry Initiatives
30% Incorporated Ministries/Outreach ministry in the Region.
10% Archives

Where property is surplus property (held by the Region) the distribution will be:
20% Mission and Service
20% Indigenous Church
20% New Ministry Initiatives
30% Incorporated Ministries/Outreach ministry in the Region.
10% Archives

THE UNITED CHURCH OF CANADA
REGIONAL COUNCIL 15
April 16, 2019
via teleconference

Attendance

ATTENDANCE

Krista Anderson, Anne Cameron, Alicia Cox, William Drysdale, Derek Elsworth, Allison Etter, Ruth Gamble, Elaine Gray, Peter Hardy, Catherine MacDonald, Jane McDonald, Faith March-MacCuish, Donald Morrison, Fay Smith, Carol Smith, Janet Sollows, Donna Tourneur, Joyce Wylie.

Regrets

REGRETS

Ross Bartlett, April Hart, David LeBlanc, Max Martin, Beverley McDonald.

Welcome and Opening Prayer

WELCOME AND OPENING PRAYER

The President, Catherine MacDonald opened the meeting with prayer.

Quorum and Constitution of the Court Acknowledging the Land

QUORUM AND CONSTITUTION OF THE COURT

Catherine MacDonald noted that a quorum was present, constituted the court and acknowledged the land.

Minutes

MINUTES

Fay Smith noted that in the April 2, 2019 minutes, there was an omission in the Ministry Resources report (TC27). The report should include the reappointment of Natalie Buchanan-Rutherford to the Kennetcook-St. Paul's Pastoral Charge for six (6) hours a week for one year.

MOTION: (Ruth Gamble/Donald Morrison)

That the minutes of the April 2, 2019 meeting be approved as amended.

CARRIED

Reports

REPORTS

Division of Finance and Administration

DIVISION OF FINANCE AND ADMINISTRATION

Jane McDonald reported that this Division has not met since our last meeting. They will be meeting on April 22. They are working on the Sambro letter and reviewing the Property Handbook.

MOTION: (Jane McDonald/Janet Sollows)

That the report of the Division of Finance and Administration report be accepted.

CARRIED

Division of Ministry Resources

DIVISION OF MINISTRY RESOURCES

Anne Cameron read the following report:

Region 15 Division of Ministry Resources met on Friday, April 12 via telephone conference call. David Hewitt, Regional Minister reported that there are 139 (one hundred and thirty nine) pastoral charges in Region 15, 19 (nineteen) pastoral charges in Faith Story preparation, 21 (twenty-one) in search process, 37 (thirty-seven) appointments in place in Region 15.

Nominations

Nominations
Max Martin is to be nominated as a Member at Large on the Executive at the Annual Meeting of Region 15.

Financial Accountability and Consultation Committee
Member at Large, Harvey Gullon

Incorporated Ministries Committee
Member at Large, Brenda Munro

Board of Trusts/Investments Committee
Member at Large, Barry Zwicker

Property Committee
Secretary, Fay Smith; Members at Large, Henry Elsworth, Rob McArel, David LeBlanc

Archives, Records, and History Committee
Member at Large, Shane Doucette

Faith Formation and Leadership Development
Chair, Kim Curlett; Child, Youth, and Young Adult Committee Members at Large, Paige Fraser, James O' Connell, Penny Nelson, Linda Yates, Dana Pardy.

Stewardship Committee
Member at Large, Margaret Ann Dodson.

Nominations Committee
Chair, Alicia Cox (effective May 2019)

Affirming Ministries Working Group
Members at Large, Shannon MacLean, Ivan Gregan

Licensing Licensing

Nothing to report, they are still laying groundwork for the work of this committee.

Pastoral Relations Pastoral Relations

- Region 15 approves the request from Robyn Brown-Hewitt for a Change in Pastoral Relations for the purposes of retirement, effective June 1, 2019.
- Region 15 approves the request from Phillip Kennedy for a Change in Pastoral Relations, effective June 30, 2020.
- Region 15 approves the appointment of Marty Clark-Ettinger, DLM (Not Recognized), to Upper Stewiacke Springside Pastoral Charge, full time, from July 1, 2019 to June 30, 2020.
- Region 15 approves the Provisional Call of Angela MacLean to Fairview Pastoral Charge, 60% (sixty) time, effective July 1, 2019.
- Region 15 approves the appointment of Maggie Plant to St. John's Inverness Pastoral Charge, full time, from July 1, 2019 to June 30, 2022, pending clarification of the amount for Continuing Education.
- Region 15 approves the revised Call of Connie McNamara to Three Harbours Pastoral Charge, half-time, effective July 1, 2019 (It was noted that discussions are underway between Three Harbours Pastoral Charge and River John Pastoral Charge, and that further revisions may be forthcoming.)

Pastoral Charge Supervisors Pastoral Charge Supervisors

Rev. Ivan Norton has agreed to be the Pastoral Charge Supervisor for Hantsport Pastoral Charge. Rev. Penny Nelson has agreed to be Pastoral Charge Supervisor for River Phillip Pastoral Charge.

Correspondence Correspondence

The Division received an email from Alison Etter about Aspire Training in Tatamagouche. Deadline for enrollment is Monday, April 15, 2019. The email was sent out to all the Division Chairs. The Tatamagouche information explained that funding for attendees is available through Tatamagouche Centre. Anne Cameron will send out the email to the Chairs of Committees on this Division and encourage applications.

MOTION: (Anne Cameron/Carol Smith)

That the report of the Division of Ministry Resources report be accepted.

CARRIED

Division of Regional Services and Support

DIVISION OF REGIONAL SERVICES AND SUPPORT

Donald Morrison read the following report:

The Division met by teleconference on April 4. Three of the four appointed committee chairs were in attendance as well as the Executive Minister, the Regional Minister, the Minister for Youth and Young Adults, and the Chair and Secretary. One committee chair was absent, one chair was unable to attend, and we should have the remaining chair vacancy filled today, I hope. I gave a brief report about the Governance Handbook, the work of the Regional Executive, and the mandate and duties of the division. We talked about the budget and quorum.

We had one item of correspondence, the April 3 letter from the Executive Minister about Pre-Regional Council Meeting Written Reports, Meetings Adjacent to the Regional Council Meeting and Requests for Display Space Forms. A copy was distributed to all committee members.

Justice, Mission And Outreach

Justice, Mission and Outreach

The Justice, Mission and Outreach Committees of Regions 14 and 15 met in February, via a phone meeting chaired by the outgoing Chair of the Church in Action Committee. Out of that discussion came a proposal to the Regional Executives of both Regions that the two Regional Committees work together as Joint Committees, while maintaining lines of accountability to the separate Regions. They will meet together in person at the Regional meetings in May. Working groups that were formerly part of the Maritimes Church in Action Committee remain actively engaged in various justice issues. The following working groups are part of the Region 15 Justice, Mission and Outreach Committee: Mining and Environment, Just Peace for Palestine and Israel, Refugee Matters, and Mental Health. The joint committees have put in a request to Tatamagouche Centre to develop racial justice training that is deeper than that offered by webinar. The committee members passionately believe that God is calling us to strive for just peace and equality in our world and in our relationships.

Youth, Children and Young Adult Committee

Youth, Children and Young Adult Committee

The committee has met to talk about priorities for the committee and to approve funding to help support congregations who are hosting *The GO Project*. There are several sub-groups within the committee, which include the Outdoor Recreational Ministries (ORM) Network, BE, and Youth Forum (YF) & Intermediates at Conference (IAC), all of which are continuing to work across Region 15 and Fundy St. Lawrence Dawning Waters regional boundaries. ORM is planning a combined planning session with all five United Church camps in the first week of June, bringing the boards together. As in the past, YF and IAC events will happen at the Annual Meeting.

Regional Council Annual Meeting Planning

Regional Council Annual Meeting Planning

The committee has been very active for the past several months organizing the first Region 15 annual meeting to be held in Sackville, NB on May 23-26. As we know from Donna Tourneur's reports, the theme is "Faith Forward" and information is available on the Maritime Conference website. Registrations to YF and IAC are down. The Chair reports that there will be dynamic speakers and storytellers that are going to help us speak of faith in a way that moves us forward - they are the right people at the right time. The committee feels hopeful and they are meeting again on April 15.

MOTION: (Donald Morrison/Donna Tourneur)

That the Division of Regional Services and Support report be accepted.

CARRIED

DIVISION OF COMMUNITIES OF FAITH SUPPORT AND NURTURE

Division of Communities of Faith Support and Nurture

Krista Anderson reported that this Division met on April 11 with all committee chairs present. They went over their terms of reference. The Association of Ministers reported that invitations have been sent to ministers to attend an event prior to the Regional Annual Meeting on Wednesday and Thursday. The Nominations Committee is working to fill committees. Chairs are in place except for Future Directions. The Division will meet again in June.

MOTION: (Krista Anderson/ Anne Cameron)

That the report for the Division of Communities of Faith Support and Nurture be accepted.

CARRIED

ANNUAL MEETING PLANNING

Annual Meeting Planning

Donna Tourneur reported that the committee met on April 15. The draft agenda for the Annual Meeting is on the website and is subject to change. Workshop space is available. There is an application on line if anyone wants to facilitate a workshop. Richard Bowley is planning the Retirees and Jubilarians' Banquet. The response has been slow. The Worship Planning team has been meeting. Youth Forum and Intermediates at Conference registration is up. Our Region business will be dealt with during our Saturday morning session.

MOTION: (Donna Tourneur/Elaine Gray)

That the Annual Meeting Planning Committee report be accepted.

CARRIED

NEW BUSINESS

New Business

1. **Governance Structure Update** – Faith March-MacCuish is working with Cynthia Gunn on giving committees and divisions the power to make decisions. Divisions would then bring an accountability report to the Executive.

Governance Structure

Agenda

2. **Agenda for Region 15 Business** – Faith March-MacCuish and Catherine MacDonald will create the agenda for the Region 15 business meeting. Three things that will be part of the meeting were discussed:
   a. Commission Report – The Transition Commission and Regional Council Executive will give a report and then be disbanded.
   b. Mission Statement, Vision Statement and Core Values - Jane McDonald will create a PowerPoint presentation with help from Krista Anderson (slide template) and Laura Hunter (process). The process for presenting these statements will be discussed by Faith March-MacCuish and Catherine McDonald.
   c. Naming the Region – Derek Elsworth will draft an announcement to go out in Wednesday's announcements. The process for name selection will involve asking for name suggestions, narrowing down the possibilities and discussion at table groups.

Commission Report

Mission Statement

Naming the Region

3. **Transition of Regional Executives** – Some decisions were made by the present Executive to be reviewed at a later date (such as the Regional Office being in Sackville). Faith March-MacCuish has a PowerPoint presentation of responsibilities of the Commission. She can present that and report what needs to go forward to the new Executive.

Transition of Regional Executives

4. **Moderator Visit** – Catherine MacDonald and Faith March-MacCuish will be inviting the Moderator to come to our Region. He does a workshop on Discipleship. He will be visiting Fundy St. Lawrence Dawning Waters Regional Council on November 3. A fall youth event could be planned around this visit.

Moderator Visit

Fresh Start Program

5. **Fresh Start program** – This is an international program which trains a person in a faith community to execute the program in the faith community. There are several modules. It helps with vitality and ministry. (https://unitedfreshstart.ca/) It can only train 16 (sixteen) people at a time.

Next Meeting

NEXT MEETING

The next meeting will be May 7, 2019 at 4:00pm by teleconference. Donald Morrison will chair the meeting.

Adjournment

ADJOURNMENT

Having no further business, the President declared the meeting adjourned.

Benediction

BENEDICTION

Faith March-MacCuish closed the meeting with prayer.

Catherine MacDonald
President

Janet Sollows
Acting Secretary

REGIONAL COUNCIL 15
May 7, 2019 at 4:00pm
via teleconference

ATTENDANCE Attendance

Krista Anderson, Anne Cameron, Alicia Cox, William Drysdale, Derek Elsworth, Allison Etter, Ruth Gamble, Elaine Gray, Peter Hardy, David LeBlanc, Beverley McDonald, Jane McDonald, Faith March-MacCuish, Donald Morrison, Fay Smith, Carol Smith, Janet Sollows, Donna Tourneur, Joyce Wylie.

REGRETS Regrets

Ross Bartlett, Catherine MacDonald, April Hart, Max Martin.

WELCOME AND OPENING PRAYER Welcome and Opening Prayer

Donald Morrison, Acting Chair, welcomed everyone and opened the meeting with prayer.

QUORUM AND CONSTITUTION OF THE COURT Quorum

Donald Morrison noted that a quorum was present, constituted the court and acknowledged the land. Constitution of the Court

MINUTES Minutes

The phrase *Pastoral Charge for six (6) hours a week* with regard to the appointment of Rev. Natalie Buchanan is to be deleted from the April 16, 2019 minutes.

MOTION: (Donna Tourneur/Anne Cameron)

That the minutes of the April 16, 2019 meeting be approved as amended.

CARRIED

BUSINESS ARISING Business Arising

1. **The "power to act" for Divisions and Committees**: They need to be given specific authority. The Governance Committee will go through the Governance Handbook to make sure that divisions and committees have the specific powers they need. It also needs to be made clear what comes to the Executive for approval. Appeals will still need to go through the Judicial Committee. All Executive, Division and Committee members should go through the Governance Handbook and make sure their responsibilities are clear. If not, please contact Krista Anderson. The Executive will have the authority to change a decision. Committees and Divisions can always consult with the next level up if they are unsure of a decision. A question was raised about quorum. We will use The Manual's definition. If committees don't have enough people yet, then decisions will need to go to the Division or the Executive. This matter will also be referred to the Governance Committee. Power to Act

2. **Moderator Visit**: The Moderator will be visiting Fundy St. Lawrence-Dawning Waters Region in November. Catherine MacDonald has invited him to visit us in the same trip. A proposal will be sent to have him offer discipleship workshops for Pastoral Charges in 3 parts of our Region. It was suggested that there be follow-up about how Pastoral Charges are implementing the information presented. Moderator Visit

CORRESPONDENCE Correspondence

1. A letter was received from Andrew Richardson asking the Regional Executive to establish a standing commission to look after ordination or commissioning whenever the candidate is ready. We can name who is on the Commission. Some regions have already done this. Faith March-MacCuish will check with them to see what they have done. A celebration can be held with the Region whenever we meet with all those ordained. Faith March-MacCuish will check with John Young.

MOTION: (Anne Cameron/David LeBlanc)

That this motion be tabled until we get more information.

CARRIED

Reports

REPORTS

Division of Finance and Administration

DIVISION OF FINANCE AND ADMINISTRATION

Jane McDonald reported that this Division met on April 22. They discussed property issues. The Region 15 budget for 2020 was discussed. The revenue will be the same as 2019. There will be a cost-of-living increase as well as some other increases. The budget is based on revenue only and not from allocations from the Regional office. Jennifer Whittemore is working on dividing up Presbytery funds and Conference funds.

MOTION: (Anne Cameron/Elaine Gray)

That the proposed Budget for 2020 be recommended to the delegates at the Annual Meeting.

CARRIED

A process is being developed for the Hunter Building Fund. There was also discussion about the Southampton Pastoral Charge- Athol property. It has been for sale for a while with no buyer.

MOTION: (David LeBlanc/Ruth Gamble)

That the Athol property be sold to a neighbour for $1 (one) plus expenses.

CARRIED

The Division is working on getting a listing of all properties in the Region.

Division of Ministry Resources

DIVISION OF MINISTRY RESOURCES

Anne Cameron read the following report. The Division of Ministry Resources met via telephone conference call at 1:30 pm on Friday, April 26, 2019.

Correspondence

Correspondence

1. Letter from Andrew Richardson asking the Executive to consider setting up a commission for ordination/commissioning/recognition/and admission of people to ministry so that it can happen at various times through the year, rather than once a year at the annual meeting.
2. Email from Rev. Adam Hanley, Program Coordinator for Ministry Personnel Vitality, United Church of Canada. Rev. Hanley provided this information: "Ministry personnel wishing to be designated or have continuing designation as intentional interim ministers are interviewed by the Credentialing Committee of the Office of Vocation". We noted that Pastoral Relations has responsibility to help pastoral charges set up Interim Ministries.

Licensing

Licensing

Nothing more to report at this point. John Moses continues to lay the groundwork for this committee's work.

Nominations

Nominations

Nominations were put forward as per the report received from Alison Etter. The following nominations were approved:
Financial Accountability and Consultation Committee
Previously nominated Member at Large, now nominated as Chair; Harvey Gullon
Faith Formation and Leadership Development
Member at Large; Margie MacIntyre
Future Directions Committee
Member at Large; Carol Smith

Affirming Ministries Working Group
Members at Large; Sandra Nimmo, Mike Henderson

Pastoral Relations Pastoral Relations

1. *Region 15 approved the Provisional Call of Katie Aven, Ordinand, to Bedford United Church, 50% (half) time, effective June 19, 2019.*

2. *Region 15 approved the Provisional Call of Peter Anthony, Ordinand, to Pugwash Pastoral Charge and River Philip Pastoral Charge, full-time, effective July 1, 2019, in principle, pending further clarification of the cooperative agreement between the two pastoral charges.*

3. *Region 15 approved the Provisional Call of Kim Curlett, Ordinand, to Elmsdale Cooperative Ministry (Riverview and Nine Mile River Pastoral Charges) full-time, effective July 1, 2019.*

4. *Region 15 approved amendments to the Vacancy at Newsom United Church, to reduce to 75% (seventy-five) and express openness to being a SME learning site. (Formatting issues regarding JNAC Report are being addressed).*

5. *The application from Clyde-Carleton Pastoral Charge for approval of the appointment of a Congregational Designated Minister be tabled and that the Regional Minister engage the Clyde-Carleton Pastoral Charge in discernment about appropriate levels of authority and responsibility for Congregational Designated Ministers.*

6. *Region 15 approved the Appointment of Keith Selwyn-Smith, DLM, to St. Andrew's United Church, Truro, 75% (seventy-five), from July 1, 2019 to June 30, 2020, and that Fay Smith be appointed Pastoral Charge Supervisor for the duration of this Appointment.*

7. *Region 15 approved the Appointment of Iain MacDonald to Harmony Camden Pastoral Charge, 33.3% (one third), from July 1, 2019 to June 30, 2020.*

8. *Region 15 approved the Request for Change in Pastoral Relations from Rev. Sarah Reaburn, Stairs Pastoral Charge, effective July 22, 2019.*

9. *Region 15 approved the Appointment of Wayne McCarther to Springhill Pastoral Charge, 50% (half) time, from July 1, 2019 to June 30, 2020, pending correction to the form.*

10. *Received for information that Rev. Donna Lovelace has agreed to serve as Pastoral Charge Supervisor for St. Peter's Pastoral Charge.*

The Regional Executive discussed the request to have Nominations as a separate division instead of a committee under this Division. It was agreed to refer this to the Governance Committee for consideration.

MOTION: (Anne Cameron/Ruth Gamble)

That the report of the Division of Ministry Resources be accepted.

CARRIED

DIVISION OF REGIONAL SERVICES AND SUPPORT Division of Regional Services and Support

Donnie Morrison reported that this Division has not met since our last meeting. The Communications Committee only has one person. The Nominations committee wants to talk to the chair first but will find more members.

Division of Communities of Faith Support and Nurture

DIVISION OF COMMUNITIES FAITH SUPPORT AND NURTURE

Krista Anderson reported the following report of the meeting of the Division on Tuesday May 7, 2019:

The Division met for an additional meeting because certain matters need to be addressed by at Division level due to delays in getting sufficient members in place for its four operating committees. There are about 18 (eighteen) Faith Stories as well as a couple of amalgamations that need to be addressed in the near future. To reduce workload on Executive, two items were addressed at the meeting and one item dealt with by email.

1) Coldstream Pastoral Charge, which includes Valley United Church and Greenfield United Church, seeks to amalgamate its two churches as a Community of Faith to be known as Valley-Greenfield United Church. The committee notes that it is a strong plan regarding the property and buildings but attention to such matters as relationships, worship, roles and governance structure need work. Details like charity status, account names, CRA numbers, and signing authorities also need attention. Some delay might be required to work out certain details to ensure the long-term health of the pastoral charge. David Hewitt will follow up and provide additional support to the Pastoral Charge.

2) Port Hawkesbury and Port Hastings Pastoral Charges – Joint Needs Assessment Report: The JNAC report, the former presbytery recommended an interim ministry; on March 5, 2019, Region 15 Executive this decision was "approved in principle". As it stands, the report is missing some details (e.g. priorities, timing). To move forward, an Interim Transition Team is needed.
MOVED: Krista, Ross – That the JNAC report of Port Hawkesbury and Port Hastings be received and referred to Region 15 Pastoral Relation Committee to proceed with an interim ministry. CARRIED.

Recruitment: An "email blast" was prepared to attract good and capable people to serve on our Division's committees.
Governance Models: A question was raised regarding responsibility for approving 'governance models'. Krista will raise this on May 7 at the Region 15 Executive meeting.

3) St. Luke's Governance Model
Following the phone meeting the following email votes were passed:
a. Moved Krista/Ross - That the Governance Document for St. Luke's United Church (Tantallon) (date: February 2019) be adopted by the Division as presented and recommended to the Regional Executive CARRIED. (Annika Sangster – abstention)
b. That Krista and Ross be directed to communicate with the governing body at St Luke's regarding suggested minor clarifications CARRIED. (Annika Sangster – abstention)

Governance Reviews
Moved Krista/Ross That the Division recommend to the Executive that the review and approval of changes/revisions in local policies/governance documents for Communities of Faith, be the responsibility of the Faith Story and Community Covenant Committee and reported through the Division to the Regional Council Executive for Information CARRIED.

MOTION: (Krista Anderson/ Ruth Gamble)

That the report for the Division of Community of Faith Support and Nurture be accepted.

CARRIED

Annual Meeting Planning

ANNUAL MEETING PLANNING

Donna Tourneur reported that there was nothing new to report.

NEW BUSINESS New Business

1. **Question regarding Faith Story**: David Hewitt asked if Pastoral Charges looking for ministers send their Living Faith Story to the Faith Story Committee and then to Pastoral Relations or straight to Pastoral Relations. Since there is no committee now, it will be sent to Pastoral Relations for now. Faith Story

2. **Reporting**: The Regional Executive will only be meeting four (4) times per year. All work of the Divisions will be highlighted in a written report to the Executive. Faith March-MacCuish is preparing a document on how to report to the Executive. Divisions will have to have their reports in early enough so Executive members can read through them in time for the meeting. The dates of the meetings will be on the website. Reporting

3. **Regional Council Transition Commission**: Faith March-MacCuish created a PowerPoint to be shown at the Annual Meeting. Transition Commission Report

4. There was discussion about the **Annual General Meetings** for Region 15 coming up in 2020, 2021 and 2022. It was agreed to take the discussion to the Annual Meeting with a recommendation to be discussed at our May 21 meeting. Annual General Meeting

NEXT MEETING

The next meeting will be May 21, 2019 at 4:00pm by teleconference.

ADJOURNMENT

Having no further business, the Acting Chair declared the meeting adjourned.

BENEDICTION

Donald Morrison closed the meeting with prayer.

Donald Morrison
Acting Chair

Janet Sollows
Acting Secretary

THE UNITED CHURCH OF CANADA
REGIONAL COUNCIL 15
May 21, 2019 at 4:00pm
via teleconference

Attendance

ATTENDANCE

Krista Anderson, Ross Bartlett, Anne Cameron, Alicia Cox, Derek Elsworth, Allison Etter, Ruth Gamble, Peter Hardy, David LeBlanc, Catherine MacDonald, Faith March-MacCuish, Beverley McDonald, Jane McDonald, Donald Morrison, Fay Smith, Carol Smith, Janet Sollows, Joyce Wylie.

Regrets

REGRETS

William Drysdale, Elaine Gray, April Hart, Max Martin, Donna Tourneur.

Welcome and Opening Prayer

WELCOME AND OPENING PRAYER

Catherine MacDonald, President, welcomed everyone and opened the meeting with prayer.

Quorum

QUORUM AND CONSTITUTION OF THE COURT

Constitution of the Court

Catherine MacDonald noted that a quorum was present, constituted the court and acknowledged the land.

Minutes

MINUTES

MOTION: (Donald Morrison/Ruth Gamble)

That the minutes of the May 7, 2019 be approved as written.

CARRIED

Business Arising

BUSINESS ARISING

Power to Act

1. Power to Act for Divisions and Committees: The Governance Committee has updated the Governance Handbook. There will be a report later in this meeting.

Standing Commission

2. Standing Commission – Letter from Andrew Richardson to request standing commission for ordinations and commissionings.

MOTION: (Anne Cameron/Janet Sollows)

That the matter of establishing a standing commission to look after ordination or commissioning whenever the candidate is ready will be referred to the incoming Regional Executive.

CARRIED

Reports

REPORTS

Division of Finance and Administration

DIVISION OF FINANCE AND ADMINISTRATION

Jane MacDonald reported that this Division was dealing with property issues. The proposed budget will be presented by Jane MacDonald at the Annual Meeting. They have been meeting, as needed.

Division of Ministry Resources

DIVISION OF MINISTRY RESOURCES

Anne Cameron presented the following report from the Division of Ministry Resources meeting, held by conference call on Friday, May 10, 2019.

Business Arising:
~Report of Division of Ministry Resources for Annual meeting of Region 15 has been produced and submitted
~It was agreed that the conversation needs to continue on the workings of our committees and divisions.
~Also the topic of ordination/commissioning and when it occurs requires further work.

Correspondence:
-e-mail from David Leblanc concerning his appointment. Pastoral Charge needs to submit proper paper work in order for this to happen.

Licensing: John Moses enquired if lay licensed worship leaders are to renew licenses each year. Also supervisors are being appointed as necessary to various Pastoral Charges.

Nominations: Alison Etter reported executive requires two positions to be filled: Treasurer and member-at-large. No nominations yet for President or president-elect for Region 15. A general discussion around where nominations should be..

Motions:
-to receive Peter Hardy for member-at-large on the Regional Executive.
-to receive the names appointed to committees
1. Faith Formation and Leadership Development
Members at large: Carolina Tucker & Karen Crowley
2. Mission, Justice, and Outreach Committee
Members at Large: Rev. Penny Nelson, Bev. MacDonald & Art Jensen
3. Licensing Committee
Qualified Supervisor: Rev. Helene Burns
4. Affirming Ministries Working Group
Members at Large: Miranda Newhook and Arlene Richardson

Support Staff:
David Hewitt reported that technological challenges still exist in this 'new way' of meeting. Invitations to church hub have now gone out to all clergy and Pastoral Charges.

Pastoral Relations:
The following motions were approved:
-that Region 15 approve the Revised Letter of Intent for a shared ministry, and the Provisional Calls of Pugwash Pastoral Charge (2/3 time) and River Philip Pastoral Charge (1/3 time) to Peter Anthony, ordinand, effective July 1, 2019.
-that Region 15 approve the re-appointment of Carolyn Wilson Wynne, retired supply, half-time, to Coldstream Pastoral Charge, September 1, 2019 to June 30, 2020. It was noted that this appointment has a 60 day termination clause, due to a pending cooperative ministry agreement with another pastoral charge.
-that Region 15 approve the re-appointment of Elizabeth Davies, retired supply, 30%, to Southampton Pastoral Charge, July 1, 2019 to June 30, 2020.
-that Region 15 approve the call of Sally Shaw to Waverley Pastoral Charge, full time, effective August 1, 2019.
-that Region 15 approve the re-appointment of Kym Burke Cole, 30%, to Sheet Harbour Pastoral Charge, April 1, 2019 to September 30, 2019.
-that the Living Faith Story profile materials from Milford Gays River Lantz Pastoral Charge be approved and that the charge be authorized to begin Search.
-that Region 15 approve the Call of Sarah Reaburn to Rockingham Pastoral Charge, full time, effective August 21, 2019.
Next scheduled meeting is Friday, May 31, 9:00 am-10:30 am.

Alison Etter presented the Nominations report. (Appendix A)

DIVISION OF REGIONAL SERVICES AND SUPPORT

Division of Regional Services and Support

Donnie Morrison reported that this division has not met.

Division of Communities of Faith Support and Nurture

DIVISION OF COMMUNITIES OF FAITH SUPORT AND NURTURE

Krista Anderson reported that this division has not met.

ANNUAL MEETING PLANNING

Annual Meeting Planning

Faith March-MacCuish reported that everything is in order. The agenda is on the website. The Mission, Values and Vision Statement need to be presented at the Annual Meeting. Carol Smith will contact Laura Smith about doing a presentation using the PowerPoint presentation created by Jane MacDonald.

New Business

NEW BUSINESS

Regional Transition Commission Report

1. **Regional Transition Commission Report**: The Executive viewed the PowerPoint. This presentation will be shown at the Annual Meeting. Discussions will occur in table groups about meetings in the future.

MOTION: (Ruth Gamble/David LeBlanc)

That the Region 15 Regional Council have full annual meetings for the next three years: 2020, 2021, and 2022 and that the Regional Council Executive be asked to assess the way in which we will meet in the future with any changes to be approved by the Regional Council.

CARRIED

Governance Committee

2. **Governance Committee**: Krista Anderson reported that the Governance Committee met. There will be three Members at Large on the Executive. The Nominations will be coming through the Division of Ministry Resources but will submit a full report to the Executive.

Quorum

MOTION: (Krista Anderson/Joyce Wylie)

That the Executive endorse the motion from the Governance Committee that quorum for the Executive, Divisions and Committees will be one-third of the named positions in the Handbook with a minimum of 3 (three) people present.

CARRIED

With one nay vote from Jane MacDonald.
It was noted that if there is no quorum, the work would go to the Division.

Accountability and Decision-Making

3. **Accountability and Decision-Making**: Krista Anderson read the following statement *"The power of decision-making is specified for each body in the Regional Council governance structure. Regional Council has full authority to decide on all matters within its jurisdiction. Regional Council Executive has full authority to decide on all matters within the jurisdiction of the Regional Council subject to any limitations imposed by the Regional Council. All meetings of the Regional Council and Executive are open unless otherwise decided. Committees/Divisions are given specific authority to make certain specific decisions (see the power sections). Anything else outside these powers require ratification by the Regional Council Executive. The decisions within the Committee/Division's powers are final, binding and effective when the Committee/Division makes them. Formal Appeals: Appeals of decisions of the Regional Council, its Executive or Committees/Divisions are heard by the General Council Judicial Committee. Appeals from Communities of Faith and their governing bodies are heard through the Regional Council."*

MOTION: (Krista Anderson/ Joyce Wylie)

That the wording for accountability and decision-making be adopted.

CARRIED

ADJOURNMENT

Having no further business, the President declared the meeting adjourned.

BENEDICTION

The meeting closed with prayer.

Catherine MacDonald
President

Janet Sollows
Acting Secretary

Appendix A

NOMINATIONS REPORT

DIRECTORY OF DIVISIONS AND STANDING COMMITTEES

May 21, 2019

Terms lengths are normally three years, renewable for one year.
An effort will be made to stagger the terms.

Regional Executive
To be elected by the Annual Meeting:
President
President-Elect
To be approved by the Annual Meeting

Treasurer	VACANT
Chair of the Division of Finance and Administration	Ms. Jane McDonald
Chair of the Division of Regional Services and Support	Mr. Donnie Morrison
Chair of the Division of Community of Faith Support and Nurture:	Rev. Krista Anderson
Chair of the Division of Ministry Resources	Ms. Anne Cameron
Staff Committee Liaison	Rev. Lesley Hamilton

Members at Large
1. Mr. Peter Hardy
2. Mr. Max Martin
3. Ms. Shannon MacLean

Previously appointed:

Past President	Rev. Catherine MacDonald
UCW Representative	Ms. Ruth Kennedy (beginning in May)

Division of Finance and Administration

Chair	Ms. Jane MacDonald
Secretary	Ms. Fay Smith

Financial Accountability and Consultation Committee
Chair Mr. Harvey Gullon
Members at large
1. Mr. Alan Davis
2. Mr. Geoff Lewis

Incorporated Ministries Committee
Chair Mr. Ron Cochrane – NOT CONFIRMED
Members at large
1. Ms. Brenda Munro
2. Ms. Elaine Gray – NOT CONFIRMED

Board of Trusts/Investments Committee
Chair Mr. Mac MacLeod
Members at large
1. Mr. Barry Zwicker

Property Committee
Chair Mr. Ron Patterson
Secretary Ms. Fay Smith
Members at large
1. Mr. Henry Elsworth
2. Mr. Gary Wilkie
3. Mr. Rob McArel
4. Rev. David LeBlanc
5. Mr. Larry Evans

Archives, Records, and History Committee
Chair Ms. Joyce Wylie
Members at large
1. Ms. Heather MacLean
2. Lesley Burrows
3. Mr. Shane Doucette
4. Mr. Ross Cameron

Appendix A – continued

NOMINATIONS REPORT – continued

Division of Regional Services and Support
Chair Mr. Donnie Morrison
Secretary Rev. Mike Henderson

Communications Committee
Chair Rev. Kevin Cox
Members at large
1. VACANT

Faith Formation and Leadership Development
Chair Ms. Kim Curlett
Members at large
1. Rev. Sharon Lohnes
2. Rev. Don Sellsted
3. Ms. Margie MacIntyre
4. Ms. Carolina Tucker
5. Ms. Karen Crowley
6. Rev. Heather Ferrier

Child, Youth, and Young Adult Committee
Chair Mr. Mat Whynott
Members at large
1. Ms. Emma Taylor
2. Ms. Terry Skidgmor
3. Ms. Paige Fraser
4. Mr. James O' Connell
5. Rev. Penny Nelson
6. Rev. Linda Yates
7. Ms. Dana Pardy

Stewardship Committee
Chair Ms. Shauna MacDonald
Members at large
1. Ms. Margaret Ann Dodson

Mission, Justice, and Outreach Committee
Chair Rev. Anne Hoganson
Members at large
1. Ms. Kathryn Anderson, Diaconal Minister
2. Ms. Linda Scherzinger
3. Ms. Lenora Timmons
4. Rev. Sarah Raeburn
5. Rev. Penny Nelson
6. Ms. Bev MacDonald
7. Mr. Art Jensen

Annual Meeting Planning Committee
Chair Rev. Donna Tourneur
Secretary Ms. April Hart
President of the Region
Designated Individuals:
1. Rev. Stephen Mills (Proposals Coordinator)
2. Mr. Donald MacKay (Local Arrangements Coordinator)

Division of Communities of Faith Support and Nurture
Chair Rev. Krista Anderson
Secretary Mr. Rick Fullerton

Community of Faith Covenant Committee
Chair Ms. Annika Sangster, Diaconal Minister
Members at large
1. Rev. Sheila Redden-Smith
2. Rev. Alex Constable

Appendix A – continued

NOMINATIONS REPORT – continued

Future Directions Committee
Chair VACANT
Members at large
1. Rev. Carol Smith

Association of Ministers Committee
Chair Rev. Ross Bartlett
Members at large
1. Rev. Linda Yates
2. Mr. Bill Drysdale, DLM
3. Ms. Lori Crocker, Diaconal Minister

Retiree Support Committee
Chair Ms. Ruth Gamble, DLM
Members at large
1. VACANT

Division of Ministry Resources
Chair Ms. Anne Cameron
Secretary Ms. Nan Corrigan, Diaconal Minister

Pastoral Relations
Chair Rev. Tom Woods
Members at large
1. VACANT

Licensing Committee
Chair Rev. John Moses
Diaconal Minister Hubert den Draak, Diaconal Minister
Designated Lay Minister Ms. Dale Crawford, DLM
Qualified Supervisor Rev. Helene Burns
Members at large
1. Mr. David Forbes
2. Mr. Wayne Jarvis, DLM

Nominations Committee
Chair Rev. Alicia Cox
Members at large
1. Mr. Tony Orlando
2. Rev. Rachel Campbell
3. Ms. Angela MacLean

Other Appointments
Region 15 Representatives to the Staff Support Committee
1. Rev. Lesley Hamilton (Liaison to the Executive)
2. Rev. Derek Ellsworth

Affirming Ministries working group
Members at large
1. Ms. Shannon MacLean
2. Rev. Ivan Gregan
3. Ms. Sandra Nimmo
4. Rev. Mike Henderson
5. Ms. Miranda Newhook
6. Ms. Arlene Richardson