



The United Church of Canada L'Église Unie du Canada

Regional Council 15
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M E M O

TO: Pastoral Charge Ministers, Board/Council Secretaries and Chairs
FROM: Faith March-MacCuish, Executive Minister
RE: Elected Members to Regional Council 15 - 2020
DATE: February 6, 2020

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A Community of Faith is responsible for electing members to Regional Council. Members must already be a part of the membership of your Community of Faith and the number of elected members depends on the size of the Community of Faith. Please note the guidelines for appointing/electing members (*The Manual 2019, Section B.2.1.6*):

- (a) [Lay members are] elected by communities of faith on the following basis:
- (i) **one** (1) representative from each community of faith with **100 or fewer** members;
 - (ii) **two** (2) representatives from each community of faith with **101 to 200** members;
 - (iii) **three** (3) representatives from each community of faith with **201 to 300** members;
 - (iv) **four** (4) representatives from each community of faith with **more than 300** resident members;

The number of elected members we have assigned for your Community of Faith is based on the resident members reported on your 2018 statistics forms. The membership roll of Regional Council 15 depends on each Community of Faith's election.

We are currently in the process of collecting the names of your elected Regional Council members. As you begin to prepare for your Annual General Meetings for your Pastoral Charge and Communities of Faith, and prayerfully consider who your elected members will be to the Regional Council, I thought it would be good if I was able to give you the following definition for your deliberations and discernment:

Job Description for the Regional Council Members: "Members of the Regional Council will represent their Community of Faith at the Regional meeting. The Regional Council member will provide key communication updates between the Regional Council and their Community of Faith throughout the year. Regional Council members should be people who are passionate about building relationships beyond their congregation. In addition, the Regional Council member may consider serving within the Regional Council governance structure."

It is very important that you forward the names of your elected members as soon as possible but no later than **April 1, 2020**.

Please note that if you have not sent the names of the elected members, they will not be able to register for the annual Spring Regional Council meeting until we have received the completed form. Please note the following:

- Fill out online form found at <https://ucceast.ca/57662-2020-official-members-to-regional-council/>
- Questions please email info4RC15@united-church.ca or call (800) 268-3781 ext. 6142
- This update will ensure that your members will receive registration forms, and minutes.
- Include email addresses wherever possible, as we make every effort to reduce the costs of postage and expenses related to large mail outs.
- Multi-point pastoral charges must keep in mind that should one point not be able to send a member, no other point may send an extra person to compensate. It must be the elected alternate from that congregation.

Thank you very much for your assistance.