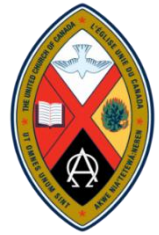




The United Church of Canada L'Église Unie du Canada



First Dawn Eastern Edge Regional Council
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Tel: (709) 399-0838 • Email: info4rc16@united-church.ca

MEMO

TO: Communities of Faith of First Dawn Eastern Edge Regional Council
(Ministry Personnel, Elected Members, Official Board Chairs, Official Board Secretaries, Incorporated Ministries, Executive, Staff)

FROM: Faith March-MacCuish, Executive Minister

RE: **REGISTRATION-First Dawn Eastern Edge Regional Council Annual Meeting**

DATE: February 19, 2025

Greetings from the Executive Minister, First Dawn Eastern Edge Regional Council.

“What do you want with us, Jesus?” based on Mark 1:24 is the theme for the First Dawn Eastern Edge Regional Council 2025 Annual Meeting being held **May 2-4, 2025** at Corner Brook Civic Centre.

The Annual Meeting will begin on Friday, May 2 at 9:00 am with Registration and the Call to Order at 10:45 am. Friday evening will have a **President's Reception** and a **Kitchen Party**. Saturday will end with our **Milestones in Ministry**, a celebration of our Retirements, Anniversaries and an acknowledgement of those ministry personnel who have left or will be leaving our Region. The meeting will end with the **Celebration of Ministries Service** at 10:00 am, Sunday, May 4, 2025. The service will also be live streamed. The full draft agenda will be circulated once all the pieces are in place.

Registration:

Please note that all ministry personnel and elected lay members will have to register for the meeting. **The registration deadline is March 21, 2025.** This is a hard deadline as we will need to provide numbers to the organizers. When you are choosing your meals on the registration form, please make sure to choose **only those meals that you will be present for**, as this will ensure there is no wastage of food and financial resources. Please complete the **registration form** found on the website: <https://ucceast.ca/88718-register-for-the-2025-annual-meeting-for-first-dawn-eastern-edge-regional-council>

Registration Costs: \$200 (includes meals)

Meals Costs for Visitors/Observers:

If registering as a visitor/observer, please register using the same online form and choose your meals. You will be invoiced for the chosen meals not the registration fee.

Places to Stay:

Accommodations are at the expense of members or Communities of Faith. We've compiled a list of places to stay in the Corner Brook area. Rooms have been blocked under "United Church". While rooms have been blocked, we encourage you to book your room as soon as possible to ensure accommodations. If you have any questions about "Places to Stay", please be in contact with Leona Laundry at Regional Council Office at 709-399-0838 or l laundry@united-church.ca

For more information and to book your own accommodations, follow this link: <https://ucceast.ca/88987-places-to-stay>

Travel Reimbursements:

Air Travel - If arriving and departing using air travel, please contact the Regional Council Office (RCO) to make flight arrangements. Arrangements will also be made through RCO for airport pick-up and delivery, if necessary, as car rentals are not covered by the Region.

Car Travel - If you are travelling by car, meals enroute will be reimbursed for travel 5 hours or more. Please note the travel policy of the Region is a limit of 1 car, 1 round trip for each Pastoral Charge. Any exceptions or extenuating circumstances must be approved **at least 10 days before** the Annual Meeting. If there are additional cars, without prior approval, reimbursement will be split evenly.

Retirees/Retained - Travel to and from the meeting for Retirees/Retained ministry personnel is at the expense of the individual.

Accommodations Enroute - If there is a need for overnight accommodations to and from the meeting due to distance, these requests must be approved **at least 10 days before** the Annual Meeting.

All exceptions or extenuating circumstances regarding travel reimbursements must be approved by the Division of Finance and Administrative Resources at least 10 days before the Annual Meeting. Please be in contact with Leona Laundry at Regional Council Office at 709-399-0838 or l laundry@united-church.ca to arrange.

Expense forms, available at the meeting or online at the rise of meeting, will be approved by the Division of Finance & Administrative Resources Chair or designate before payment is issued.

Regrets:

If you are unable to attend the Regional Annual Meeting, we ask that you let us know by completing the Regrets form: <https://ucceast.ca/88721-2025-annual-meeting-regrets-form-first-dawn-eastern-edge-regional-council>

Webinar:

In preparation for the Annual Meeting, the Annual Meeting Planning Team is offering a webinar so that members are able to listen, learn and ask questions for clarification about the matters that will be before us at the meeting. It will help us have a productive meeting if as many people as possible take part in the webinar. Zoom link will be distributed to registered members of the Annual Meeting closer to the webinar date.

Webinar: Orientation, Proposals, Division Reports, Budget 2026 and 2024 Audited Statements

Date: Wednesday, April 9, 2025 at 7:00 pm - 9:00 pm (NDT)

Elected Members' Responsibilities:

Members of the Regional Council will represent their Community of Faith at the Annual Meeting. The Regional Council member will provide key communication updates between Regional Council and their Community of Faith. Please refer to memo distributed on January 28, 2025 for all details on electing your members to First Dawn Eastern Edge Regional Council: [Elected Members to First Dawn Eastern Edge Regional Council 2025](#)

Youth@Region:

Registration for Youth@Region is now open: <https://ucceast.ca/88884-2024-fdee-youthregion>. Please contact Rebecca Pike-Winter at rebecca.pike@nl.rogers.com if you have questions.

Children@Region:


We have a program for children from kindergarten to grade 5. Registration for Children@Region is now open: <https://ucceast.ca/89052-2025-fdee-childrenregion>. If you have questions, please contact Lynda Morgan lyndadmorgan@gmail.com or Stephanie McClellan revstephmc@gmail.com.

Child Care:

Child care will be provided for children under age 5. If you require child care, please indicate on the registration form.

If you have any questions, please do not hesitate to be in contact. We can't wait to see you!

Sincerely,



Faith March-MacCuish
Executive Minister

Copy: Rev. Jocelyn Cook, President, First Dawn Eastern Edge Regional Council
Rev. Elsie Squires, President-Elect, First Dawn Eastern Edge Regional Council
Rev. Kathy Brett, Chair, Annual Meeting Planning Team