



The United Church of Canada L'Église Unie du Canada



First Dawn Eastern Edge Regional Council
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M E M O

TO: All Divisions, Teams, Support Groups & Incorporated Ministries of First Dawn Eastern Edge Regional Council

FROM: Faith March-MacCuish, Executive Minister

RE: **First Dawn Eastern Edge Regional Council Annual Meeting**
Request for Reports
Proposals Deadline
Request for Time on the Agenda
Request for Workshop Hosting
Request for Display Space at Meeting
Projections at Annual Meeting

DATE: February 6, 2025

Greetings to you all and thank you for your ministry! We have been so very blessed as a Regional Council to have all of you answer the call to serve the Region in the capacity of one of our Divisions, Teams, Support Groups, Incorporated and Recognized Ministries, volunteers and staff. Your gifts freely given is a gift to God, the Church and to the Region. May God bless you as you continue to offer your gifts. It is that time of the year again when we look back at the year behind us, evaluate where we have been in order to prepare for how we will lead into the future.

The Annual Meeting is being held at Corner Brook Civic Centre from **May 2-4, 2025** and as we prepare to receive all of the reports, we ask you to share your work, the joys, the struggles, the successes and the failures (as that is how we learn best). Sharing our story is our accountability to one another. Please see below the request for reports, the deadline for proposals and requests for time on the agenda, workshop hosting, display space and projections. Thank you for working together to make our meeting meaningful and vibrant.

Request for Reports

Please submit an accountability report highlighting the work of your Division (please include your Teams) or Ministry for the past year for distribution and posting on the website. **Please submit by March 21, 2025.** Division Chairs please forward this information to your Teams and include those in your Division report. Please email reports to: apiercey@united-church.ca

Proposals Deadline

In order to give Regional Council members time to consider proposals, please ensure that all proposals are received **by March 21, 2025** for posting to the Regional Council website. Proposals Information and Templates can be found here: <https://ucceast.ca/88939-proposals-information-and-templates-3>

Request for Time on the Agenda

If your Division or Ministry would like to request time on the agenda, please complete the form online at <https://ucceast.ca/88858-2025-request-for-time-on-agenda> **by March 21, 2025**. Please note if your Division or Ministry is wishing to have time on the agenda, we ask that you either have an educational presentation or your Division/Ministry has a decision that the Region is to address. Otherwise your written report will be approved in the consent motion.

Request for Workshop Hosting

If your Division or Ministry would like to host a workshop, please complete the form online at: <https://ucceast.ca/88869-2025-workshop-hosting-request-fdee>. **Deadline for requests is March 21, 2025**

Request for Display Space at Meeting

If you would like to request Display Space at the Annual meeting, please complete the request form here: <https://ucceast.ca/88872-2025-request-for-display-space-fdee>. Deadline for requests is **March 21, 2025**

Projections at Annual Meeting

If you have a PowerPoint or document to be shared at the Annual Meeting, to ensure compatibility of computer hardware and software, please e-mail all information to Alison Piercey apiercey@united-church.ca by **April 25, 2025**. If material is not provided in advance, we cannot guarantee that your presentation will work at the desired moment.

If you have any questions, please do not hesitate to be in contact.

Sincerely,



Faith March-MacCuish
Executive Minister

Copy: Rev. Jocelyn Cook, President, First Dawn Eastern Edge Regional Council
Rev. Kathy Brett, Chair, Program Team