



Bermuda-Nova Scotia Regional Council
The United Church of Canada
L'Eglise Unie du Canada

21 Wright Street, Sackville, NB E4L 4P8
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TO: Treasurers/Directors/Board Chairs of Mission Support Units

FROM: Division of Financial and Administration

DATE: June 10, 2026

RE: **APPLICATIONS FOR 2027 MISSION AND SERVICE FUNDING**

Deadline for 2027 applications is September 18, 2026

It is that time of the year again to begin thinking about your ministry's financial needs with respect to the 2027 Mission and Service Grants.

At this point, we have the understanding that the Mission and Service Grants to the Region will remain the same as last year. In saying that, it is important for you to know that last year in order to provide the granting that you receive, we did have to use some of our Mission and Service reserves. We do ask that as you prayerfully hold that in mind as you discern your budgetary needs and the Mission and Service Grant limitations.

We are asking that you complete your Mission and Service Grant application and submit it by September 18, 2026 (note this date is later than the date indicated on the form). This will make sure we are prepared for when we get the information from General Council.

You will find a copy of the form as a link on the Regional webpage under Forms. Complete the form and return the completed copy and all of the required accompanying documents to the Regional Office before the deadline above.

This application form is provided by General Council and we ask you to keep to this format as much as possible.

Please note: You will only receive the electronic version of the MSG Revised form and all documents pertaining to these grants. If you require printed copies, please advise the office and we will mail you an application package.



Before sending in your 2027 application, please remember:

1. **Obtain Board/Council approval and signatures for your application before sending.**
2. **Include your Revenue Canada (CRA) Registered Charity number and proof of charitable status.** These are the business numbers issued by Revenue Canada to be used when issuing tax receipts to individuals and organizations. To obtain this information go to the CRA website at https://apps.cra-arc.gc.ca/ebsi/hacc/srch/pub/dsplyBscSrch?request_locale=en. Click on Charities Division. Print the page of information which is titled “Canadian Registered Charities – Detail Page”. ***This page must be attached to the Mission Support Grant application or the request will be considered incomplete and will not be processed.***
3. **Include all of the following financial information:**
 - 2025 Financial Statements & Annual Reports,
 - 2026 Budget and Current Financial Statement to date, and
 - 2027 Proposed Budget.
4. All Pastoral Charges, and any Community Ministries receiving more than 60% of their funding from the United Church are required to follow as a minimum the “**Minimum Salaries for Ministry Personnel**”. This describes minimum amounts for travel and allowances, etc. (see attached).
5. **We ask that organizations receiving a Mission and Service Grant provide a story and photo of its ministry.** These stories are used by the General Council Office to interpret your ministry to the wider church.

Please consider carefully your request for 2027 funding and **fully complete** your application. *Incomplete applications could result in delayed decisions.* Please contact the Regional Office for more information or assistance.

Application Forms must be approved by your governing body and returned to:

Regional Council Office, 21 Wright St., Sackville, NB, E4L 4P8

jwhittemore@united-church.ca

**** No later than September 18, 2026****

LINKS:

- 2027 Mission Support Application Form (including Policy and Procedures) - <https://ucceast.ca/wp-content/uploads/2026/05/Mission-and-Service-Grant-Appication.docx>
- Auditor/Independent Review Form - <http://ucceast.ca/wp-content/uploads/2026/05/MSG14.pdf>
- Link to 2026 Salary and Allowances Schedule – see https://united-church.ca/sites/default/files/2025-10/salary-schedule-ministry_2026.pdf
- CRA List of Charities - https://apps.cra-arc.gc.ca/ebsi/hacc/srch/pub/dsplyBscSrch?request_locale=en

cc Allan Davis, Chairperson, Financial Accountability and Investments Committee
Jane McDonald, Chairperson, Division of Finance and Administration
Faith March-MacCuish, Executive Minister