The Hunter Church Building Fund

Incorporation recorded in Nova Scotia Statutes
1876-C 81, as am., 1898-C 179, 1969-C 133, 2024-C 13

Application for Grant from Hunter Church Building Fund

DATE APPLICATION RECEIVED:	
DATE APPLICATION REVIEWED BY TRUSTEES:	
DATE GRANT APPROVED:	
DATE CONGREGATION NOTIFIED:	
DATE WORK COMPLETED:	
DATE GRANT PAID:	

Please Complete Two (2) Copies: **Keep one for your congregation's file.**
Forward original hard copy by post, with supporting documents, to the Bermuda-Nova Scotia Region, UCC.

Note: Bermuda-Nova Scotia Regional Property Committee must approve this application before they forward it to the Hunter Fund Trustees. Deadlines to submit to the Property Committee are:

- **March 15** and **August 15** (Regular Grants)
- **November 15** (Special Grants).

PLEASE READ ATTACHED FORM 100A RE: PROCEDURES AND GUIDELINES

1. **CONGREGATIONAL INFORMATION:**

Name of Congregation		Community	
Pastoral Charge		County	
Number of Households under pastoral care			
Number of resident members			
Number of identifiable contributors			
Date of last Hunter Grant		Amount of last Grant	$
Amount paid (last calendar year) for salary & operation of this congregation			$
Income expected from investments, endowments, etc., for current year			$
Amount of liabilities (other than operational budget) for current year			$

2. **DESCRIPTION OF PROJECT**:

Anticipated start date: _____

Expected completion date: _____

Is Region 15 aware of this project? Yes ☐ No ☐

If Region 15 is not aware of this project, please explain why not?

3. **FINANCIAL STATEMENT**: (See Guidelines attached Form 100 A)

Estimated cost of materials, etc.:	$
Estimated cost of labour:	$
Estimated total cost of the project:	$
Amount Congregation has on hand for project:	$
Amount raised or pledged by the Congregation:	$
Amount from contributors *outside* the Congregation:	$
What is the source of your outside funding:	
Amount of grant requested from the Hunter Fund	$
Total needed & raised for project from all sources (equal to estimate):	$
~ Please attach copies of all builder/contractor estimates ~	

4. **ADDITIONAL INFORMATION**:

To assist Region 15 and Hunter Fund Trustees regarding this grant request, describe, with associated costs, other building and renovation projects this congregation has completed over the last five years, including those presently underway or planned for the near future:

Describe other situations, financial or otherwise, and plans, etc., of the congregation:

5. **ACTION OF THE CONGREGATION**:

This is to certify that this application was approved at a meeting of the _____ (Congregation name) congregation, held on _____, 20____, with _____ (name), _____ (position) presiding.

This request is for a grant in the amount of $_____. (Form 100A Guideline #7)

Signature of Congregation's Secretary or Treasurer: _____

Name (Print) _____ Position Title: _____

Address: _____

_____ Postal Code: _____

Telephone: _____ E-mail: _____

What is the general condition of the property of this congregation?

Does this congregation have any reason to believe it will be closed or amalgamated with another congregation within the next five (5) years?

Yes ☐ No ☐

Does the congregation contribute toward extra benefits, such as:

Full cost of heating the Manse:	Yes ☐	No ☐	if so, Amount: $	_____
Above regular travel allowance:	Yes ☐	No ☐	if so, Amount: $	_____
Above minimum salary:	Yes ☐	No ☐	if so, Amount: $	_____

Other – please explain: _____

Please provide additional information that will help with a decision regarding this grant:

6. APPLICATION BY BERMUDA-NOVA SCOTIA REGION (REGION 15): (Form 100A Guideline #2 (g))

This application from the _____ congregation was considered by the
(Congregation name)
Region (or its Executive/Delegate) at a meeting held on _____, 20____.

RECOMMENDATION :

Region 15 recommends a Regular / Special Grant in the amount of: $ _____

Signature of authorized liaison person for Region 15: _____

Chair of Bermuda-Nova Scotia Region Property Committee *(Print Name)*: _____

Address: _____

_____ Postal Code: _____

Telephone: _____ E-mail: _____

After Region 15 Property Committee makes its recommendation, the Committee Chair must MAIL a copy of this Application Form and all supporting documentation to the Secretary of the Hunter Church Building Fund. The Application will then be presented for consideration at the next meeting of the Hunter Fund Trustees.

The Rev'd Dr. Wayne Smith
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Port Mouton, NS
B0T 1T0

Email: secretaryhunterfund@gmail.com